

TO: Budget and Finance Committee
FROM: Troy Niemeyer, Finance Director
DATE: July 24, 2026
SUBJECT: Data Sharing agreement with the Office of the Secretary of State for the Combined Fund Drive

1) Recommended Action:

Place the Data Sharing Agreement with the Office of the Secretary of State for the Combined Fund Drive on the August 18, 2026, City Council consent calendar with a recommendation to approve and authorize the Mayor to sign.

2) Background:

The Washington Secretary of State's Office administers the Combined Fund Drive which provides a system for state and local government employees to make charitable donations via payroll deductions. The City can join the Combined Fund Drive (CFD) by signing this data share agreement. Joining the CFD gives City employees more flexibility and choices for charitable giving. It also creates efficiencies for payroll staff.

3) Policy Support:

2026-2032 Strategic Priorities & Goals: Tumwater Excellence: refine and sustain a great organization. Be good stewards of public funds by following sustainable financial strategies.

4) Alternatives:

☐ Do not authorize the Mayor to sign the agreement.

5) Fiscal Notes:

There is no cost for this agreement.

6) Attachments:

A. Data share agreement with the Combined Fund Drive.