

TO: Civil Service Commission
FROM: Juliann McGarva, Chief Examiner
DATE: 8/10/2023
SUBJECT: Civil Service Exam Plan for DA II in Fire Department

1) Recommended Action:

Approve the presented exam plan for the recruitment of a Department Assistant II position in the Fire Department

2) Background:

The Fire Department received approval in the 2023 -2024 budget to fill the Department Assistant II position that had been eliminated in the adjustments due to the pandemic.

3) Alternatives:

- ☐ Reject the request to change and continue to bring a new exam plan to the Commission at a later date.
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4) Attachments:

A. Department Assistant II Exam Plan for Fire