

TO: City Council  
FROM: Shelly Carter, Assistant Finance Director  
DATE: October 3, 2023  
SUBJECT: Payment of Vouchers

---

1) Recommended Action:

Staff is seeking City Council ratification of:

- September 15, 2023, payment of Eden vouchers 173642 to 173665 in the amount of \$288,450.74 and electronic payments 902826 to 902838 in the amount of \$155,646.71 and wire payments of \$219,989.99; and Munis vouchers 181322 to 181393 in the amount of \$235,660.28 and electronic payments 903525 to 903545 in the amount of \$44,214.29.
  - September 22, 2023, payment of Eden vouchers 173666 to 173676 in the amount of \$180,517.50 and electronic payments 902839 to 902846 in the amount of \$71,601.92 and wire payments of \$229,689.37; and Munis vouchers 181394 to 181463 in the amount of \$4,868,221.13 and electronic payments 903552 to 903584 in the amount of \$234,567.44.
- 

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments\* were:

Vendor		
Herrera Environmental Consultants	33,464.10	Professional Services 5/27 to 7/28 – Stormwater Management Action Plan (SMAP)
Pacific Testing & Inspection, Inc	36,464.30	2023 Pavement Maintenance
AWC Employee Benefit Trust	135,721.80	October Premiums
Active Construction, Inc	366,973.72	PE#8 I5/Trosper/Capital Blvd Project
Cascade Recreation Svc	75,479.31	Preserve Park Equipment
Holt Services, Inc	22,679.43	Clearcreek Palermo Lagoon dredging & maintenance
LOTT Wastewater Alliance	1,548,818.23	August 2023 LOTT Fees collected
Miles Resources, LLC	863,932.38	PE#3 2023 Pavement Maintenance
Nisqually Indian Tribe	30,320.00	Aug 2023 Incarceration & Booking Fees
Reed Trucking & Excavating, Inc	1,369,649.10	PE#1 Israel Rd. & Linderson Way Water Main
Ron's Stump Removal	20,695.50	Removed 4 trees Lakepark Drive
Tumwater School District #33	340,810.00	June and July Impact Fees collected
Clary Longview, LLC	109,324.60	Two replacement Police vehicles – 2023 Ford Interceptors

Vendor		
HDR Engineering Inc	27,270.58	Professional Services 7/30 to 8/26 – Old Highway and 79 <sup>th</sup> Ave Roundabout
LEOFF Health & Welfare Trust	56,784.99	October Medical Premiums for Police Guild

\* Includes vouchers in excess of \$20,000, excluding routine utility payments.

---

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

---

4) Alternatives:

- ☐ Ratify the vouchers as proposed.
- ☐ Develop an alternative voucher review and approval process.

---

5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

---

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval