

**TUMWATER CIVIL SERVICE COMMISSION**  
**MINUTES OF VIRTUAL MEETING**  
**March 9, 2023 Page 1**

**CONVENE:** 5:30 p.m.

**PRESENT:** Chair Simon Tee and Commissioners Blake Chard and Eric Trimble.

Staff: Secretary/Chief Examiner Juliann McGarva, Fire Chief Brian Hurley, and Police Chief Jon Weiks.

**CHANGES TO AGENDA:** There were no changes to the agenda.

**APPROVAL OF MINUTES, FEBRUARY 21, 2023:**

**MOTION:** **Commissioner Trimble moved, seconded by Chair Tee, to approve the minutes of February 21, 2023 as published. A voice vote approved the motion.**

**MARCH STATUS OF ELIGIBILITY LISTS:** Chief Examiner McGarva reported the eligibility list has not changed since the last meeting. Later, a new list is proposed for the Lateral Firefighter/Paramedic.

**APPROVAL OF UPDATED ENTRY LEVEL POLICE OFFICER ELIGIBILITY LIST:** Chief Examiner McGarva reported the City conducted three oral boards on March 1, 2023. All three applicants were male and two of the applicants passed the oral board. The proposed eligibility list includes two new names and removal of three names. Two of the candidates were hired by the City and the third candidate failed the background investigation. The proposed list includes eight candidates.

**MOTION:** **Commissioner Trimble moved, seconded by Chair Tee, to approve the updated Entry Level Police Office Eligibility List as presented. A voice vote approved the motion.**

**APPROVAL OF LATERAL FIREFIGHTER PARAMEDIC LIST:** Chief Examiner McGarva presented the proposed Lateral Firefighter Paramedic Eligibility List. At the end of February, the City conducted an oral board with two applicants. One of the applicants did not pass the oral board. The proposal includes the addition of one name on the eligibility list.

**MOTION:** **Commissioner Trimble moved, seconded by Chair Tee, to approve the Lateral Firefighter Paramedic Eligibility List as presented.**

Chair Tee welcomed new Commissioner Blake Chard to the meeting.

**MOTION:** **A voice vote approved the motion.**

**UPDATES:** Fire Chief Hurley spoke in support of the Firefighter Paramedic candidate.

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The department has scheduled testing for Fire Lieutenant. Medic One is planning to conduct another entry-level paramedic testing process.

Commissioner Trimble reported on his recent acceptance of a part-time position with the City of Tumwater beginning within the next week. Because of this new position with the City, he is resigning from the Commission. He acknowledged the good working relationships with the Chair, Fire Chief Hurley, and Police Chief Weiks.

**NEXT MEETING  
DATE:**

The next meeting is scheduled on Thursday, April 13, 2023.

**ADJOURNMENT:**

**Commissioner Trimble moved, seconded by Commissioner Chard, to adjourn the meeting at 5:39 p.m. A voice vote approved the motion.**

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Simon Tee, Chair

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Juliann McGarva, Secretary Chief Examiner

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