

TO: City Council  
FROM: Shelly Carter, Deputy Finance Director  
DATE: February 4, 2025  
SUBJECT: Payment of Vouchers

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1) Recommended Action:

Staff is seeking City Council ratification of:

- January 17, 2024, payment of Eden vouchers 174444 to 174444 in the amount of \$111.60; payment of Enterprise vouchers 185566 to 185639 in the amount of \$404,866.89 and electronic payments 905124 to 905151 in the amount of \$91,298.80
  - January 24, 2025, payment of Eden vouchers 174445 to 174449 in the amount of \$474.41; payment of Enterprise vouchers 185640 to 185695 in the amount of \$550,039.26 and electronic payments 905152 to 905195 in the amount of \$361,376.07 and wire payments in the amount of \$306,503.83
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments\* were:

<b>Vendor</b>		
MILES RESOURCES, LLC	27,015.50	PE#5 Israel Rd, Linderson way PED and Bike improvements
NISQUALLY INDIAN TRIBE	25,410.00	Inmate incarceration fees December 2024
OLYMPIA REGION CLEAN AIR AGENCY	25,907.60	Per capita assessment FY 2025
RH2 ENGINEERING	100,239.52	SE Reservoir, work through 11/24/2024
SARE ELECTRIC, INC	46,699.45	Fleet EV charging, grant project
NORTHWEST CASCADE INC	89,985.14	PE#4 Linwood Ave sidewalk
THURSTON COUNTY AUDITOR	30,458.00	Voter registration services
CLARY LONGVIEW, LLC	54,097.29	2025 Ford Police SUV AWD – 6070521
HDR ENGINEERING INC	26,170.42	Tumwater BLVD NB I-5 On/Off ramp December 2024 work
WA STATE DEPT OF REVENUE	49,226.17	December 2024 excise, sales and use tax

\* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial

strategies.

- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

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4) Alternatives:

- Ratify the vouchers as proposed.
- Develop an alternative voucher review and approval process.

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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

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6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval