

TO: City Council  
FROM: Shelly Carter, Assistant Finance Director  
DATE: October 4, 2022  
SUBJECT: Payment of Vouchers

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1) Recommended Action:

Staff is seeking City Council ratification of the payment of vouchers 171199 to 171282 in the amount of \$507,112.55 dated September 2, 2022 and electronic payments 901986 to 901999 in the amount of \$33,847.28; and the payment of vouchers 171283 to 171332 in the amount of \$140,473.39 dated September 9, 2022 and electronic payments 902001 to 902018 in the amount of \$152,199.26; and the payment of vouchers 171333 to 171341 in the amount of \$283,122.33 dated September 16, 2022 and electronic payments 902019 to 902031 in the amount of \$138,935.86 and wire payments of \$205,832.76; and the payment of vouchers 171342 to 171468 in the amount of \$466,926.96 dated September 23, 2022 and electronic payments 902032 to 902059 in the amount of \$167,657.00.

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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments\* were:

| Vendor                       | \$         | Description   |
|------------------------------|------------|---|
| Camp Solomon Schechter Inc.  | 175,732.88 | Payment for Latecomers Agreement  |
| CDW LLC                      | 55,680.18  | Darktrace Cyber Security Subscription   |
| Tumwater School District #33 | 176,843.00 | Impact Fees Collected   |
| South Sound YMCA             | 22,244.00  | Recreation Market Study   |
| Thurston County              | 46,434.04  | 2022Q2 Indigent Defense   |
| CXT Incorporated             | 67,566.04  | Restroom Structure for Tumwater Hill Park   |
| Nisqually Indian Tribe       | 20,120.00  | August Incarceration & Booking Fees   |
| Olympia Sheet Metal Inc      | 43,132.05  | Facilities HVAC Replacement   |
| OSW Equipment & Repair, LLC  | 32,536.69  | Freightliner Dump Truck Replacement   |
| WA ST Dept of Revenue        | 73,163.50  | Monthly Excise Tax Return   |
| Shea Carr & Jewell, Inc.     | 67,853.11  | Professional Services Jul 31 to Sep 3, 2022 – Capitol Blvd to Israel to M St Design |
| Shea Carr & Jewell, Inc.     | 34,161.56  | Professional Services Jul 31 to Sep 3, 2022 – Old Hwy 99 Corridor                   |

\* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
  - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
  - ☐ Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

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6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval
- C. Exhibit C – Payment of Vouchers – Review and Approval
- D. Exhibit D – Payment of Vouchers – Review and Approval