

TO: General Government Committee
FROM: Troy Niemeyer, Finance Director
DATE: May 8, 2024
SUBJECT: Interlocal Data Share Agreement with the State Auditor's Office

1) Recommended Action:

Place this item on the consent agenda at the May 21, 2024 City Council meeting with a recommendation for approval, authorizing the Mayor to sign the Interlocal Data Share Agreement between the City and the State Auditor's Office.

In addition, authorize the Finance Director to sign future Data Share Agreements and other standard audit documents, such as audit engagement letters, with the State Auditor Office.

2) Background:

The City receives regular audits from the State Auditor's Office (SAO). State law requires SAO to enter into Data Share Agreements with the entities it audits. The agreement outlines how SAO will protect the City's data during an audit.

During routine audits the City is required to sign standard audit documents such as data share agreements and audit engagement letters. Most local governments allow the Finance Director to sign these documents. Our code is written in a way that requires Council approval for these items. Authorizing the Finance Director to sign these documents improves efficiency and helps the state finish our audits faster.

3) Policy Support:

Refine and sustain a great organization.

4) Alternatives:

☐ Do not authorize the Mayor to sign the agreement.

5) Fiscal Notes:

There is no cost for this agreement.

6) Attachments:

A. Interlocal Data Share Agreement for City of Tumwater with the State Auditor's Office.