

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: February 15, 2022
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of the payment of vouchers 168829 to 168913 in the amount of \$430,418.74 dated January 28, 2022 and electronic payments 901361 to 901387 in the amount of \$381,826.71; and payment of vouchers 168914 to 168975 in the amount of \$909,327.59 dated February 4, 2022 and electronic payments 901388 to 901391 in the amount of \$589.50.

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

Vendor	\$	Description
Shea, Carr, Jewell Inc	42,644.65	Professional Svcs for Capitol Blvd/Israel to M Street Project
Shea, Carr, Jewell Inc	69,658.54	Professional Svcs for I-5/ Trosper Rd/Capitol Blvd Project
AWC Employee benefit Trust	114,451.52	Feb 2022 Premiums
City of Olympia	74,433.00	LERMS System Annual Fee
LEOFF Health & Welfare Trust	52,271.31	Police Guild Monthly Medical Premiums
LOTT Wastewater Alliance	512,483.56	December 2021 LOTT Fees
Thurs CO Auditor-Election	30,860.81	Voter Registration 2021
Tumwater School District #33	26,161.00	December 2021 Impact Fees
Thurston County	46,527.00	2022 Regional Human Services Contribution

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval