

TO: City Council  
FROM: Shelly Carter, Assistant Finance Director  
DATE: July 31, 2023  
SUBJECT: Payment of Vouchers

---

1) Recommended Action:

Staff is seeking City Council ratification of:

- July 14, 2023 payment of Eden vouchers 173497 to 173545 in the amount of \$298,445.86 and electronic payments 902784 to 902796 in the amount of \$166,991.53 and wire payments of \$239,656.25; and Munis vouchers 180794 to 180864 in the amount of \$354,873.73 and electronic payments 903337 to 903358 in the amount of \$140,362.13
- 

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments\* were:

Vendor		
Heritage Restoration, Inc	177,468.47	Brewmasters arson service
Bobbie & Amanda's Cleaning Svc	21,520.40	Janitorial Services at City parks and facilities - June

\* Includes vouchers in excess of \$20,000, excluding routine utility payments.

---

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
  - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
- 

4) Alternatives:

- ☐ Ratify the vouchers as proposed.
  - ☐ Develop an alternative voucher review and approval process.
- 

5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

---

6) Attachments:

A. Exhibit A – Payment of Vouchers – Review and Approval