

TO: City Council  
FROM: Shelly Carter, Assistant Finance Director  
DATE: June 7, 2022  
SUBJECT: Payment of Vouchers

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1) Recommended Action:

Staff is seeking City Council ratification of the payment of vouchers 169971 to 170115 in the amount of \$1,375,823.17 dated May 13, 2022 and electronic payments 901585 to 901625 in the amount of \$292,276.78; and the payment of vouchers 170116 to 170203 in the amount of \$186,291.61 dated May 20, 2022 and electronic payments 901626 to 901647 in the amount of \$139,610.96; and the payment of vouchers 170204 to 170254 in the amount of \$977,338.79 dated May 27, 2022 and electronic payments 901648 to 901671 in the amount of \$160,292.87.

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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments\* were:

Vendor	\$	Description
LOTT Wastewater Alliance	526,775.34	March 2022 LOTT Fees
OSW Equipment & Repair, LLC	76,268.75	Equipment for replacement vehicle #6070419
Thurston County	48,510.40	Qtr1 2022 Indigent Defense
Bobbie & Amanda's Cleaning Svc	20,011.74	All Facilities Janitorial Service - April
Visitor & Convention Bureau of	38,400.00	2022 Total LTAC Payment Experience Olympia & Beyond VCB of TC marketing
Shea, Carr & Jewell, Inc	57,290.28	Professional Services 4/3-4/30 – Cap Blvd/Israel to M Street
WA ST Dept of Revenue	47,139.68	Monthly Excise Tax
AWC Employee Benefit Trust	124,141.30	Monthly Premiums
ICF Jones & Stokes, Inc	30,403.22	Professional Services – Habitat Conservation Plan Phase 2LOTT Wastewater Alliance
LOTT Wastewater Alliance	602,065.34	April 2022 LOTT Fees
Tumwater 70 <sup>th</sup> Ave LLC	30,000	Refund of DOH Grant – Andersen Water Rights Connection Proj# 2020019
LEOFF Health & welfare Trust	49,182.17	Police Guild Medical Premiums

\* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial

- strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
- ☐ Develop an alternative voucher review and approval process.

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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

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6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval