

# MEETING MINUTES

TUMWATER PLANNING COMMISSION  
October 14, 2025



<b>CONVENE:</b>	7:01 p.m.
<b>PRESENT:</b>	Chair Elizabeth Robbins, Vice Chair Brandon Staff and Commissioners Terry Kirkpatrick, Sandra Nelson, and Grace Edwards.  Excused: Commissioner Nelida Daniels  Staff: Housing and Land Use Planner Erika Smith-Erickson, Associate Planner Dana Bowers, Water Resources and Sustainability Director Dan Smith, and Community Development Department Director Brad Medrud
<b>CHANGES TO THE AGENDA:</b>	No changes were made.
<b>COMMISSIONER'S REPORT:</b>	There were no reports.
<b>DIRECTOR'S REPORT:</b>	Director Medrud informed the Planning Commission that the new Deputy Director starts Thursday October 16, 2025. The Comprehensive Plan and Development Code Ordinances were submitted to the Department of Commerce to start the 60-day comment period and will go out for SEPA Friday, October 17, 2025.
<b>PUBLIC COMMENT:</b>	There was no public comment.
<b>ORDINANCE NO. 2025-009 2025 COMPREHENSIVE PLAN AMENDMENTS:</b>	Director Smith presented the water, sewer and stormwater projects for the 2026 update of Capital Facilities Plan. For each utility an overview was provided focusing on new and existing projects, funding, and the justification for the proposals. Director

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Smith informed the commission four new staff have been hired to help manage the program and projects.

**MOTION:** **Commissioner Nelson moved, seconded by Commissioner Kirkpatrick to schedule a public hearing on Ordinance No. O2025-009; Comprehensive Plan Amendments on October 28, 2025, at 7:00 p.m. or shortly thereafter. A voice vote approved the motion unanimously.**

**ORDINANCE NO. 2025-10 2025 COMPREHENSIVE PLAN PERIODIC UPDATE:** Planner Bowers presented on the Comprehensive Plan Periodic update. The intent of the discussion was to review the format of the ordinance and how to read it, the adoption schedule for the three ordinances related to the 2025 Comprehensive Plan Periodic Update, and consequences for missing the deadline.

Planner Bowers summarized how the 2025 Comprehensive Plan Periodic Update met Growth Management Act requirements and Tumwater’s vision for the future of their community.

**NEXT MEETING DATE:** The next meeting is scheduled on Tuesday, October 28, 2025.

**ADJOURNMENT:** **With there being no further business, Chair Robbins adjourned the meeting at 8:55 p.m.**

Prepared by Erika Smith-Erickson, Housing and Land Use Planner