MEETING MINUTES

TUMWATER LODGING TAX ADVISORY COMMITTEE
SEPTEMBER 29, 2025

CONVENE:	9:00 a.m.
PRESENT:	Tumwater Councilmember & Committee Chair Eileen Swarthout and Committee members Satpal Sohal, LaQuinta Inn & Suites, Dave Bills, Tumwater Area Chamber of Commerce, and Brian Reynolds, Olympic Flight Museum. Staff: Assistant City Administrator Kelly Adams, Finance Director Troy Niemeyer, Recreation Manager Todd Anderson and Executive Assistant Brittaney McClanahan
WELCOME & INTRODUCTIONS:	Chair Swarthout welcomed everyone to the meeting.
APPROVAL OF MINUTES:	**Committee member Reynolds moved, seconded by Committee member Bills, to approve the September 23, 2024, and August 28, 2025, Lodging Tax Advisory Committee minutes. Motion carried unanimously.**
2026 LODGING TAX APPLICANT INTERVIEWS:	Seventeen applicants presented their requests for 2026 Lodging Tax Funds. A discussion was held with the committee members and Director Niemeyer regarding increasing the funding limit for the 2026 Loding Tax Advisory Committee (LTAC) funding.
MOTION:	**Committee member Reynolds moved, seconded by Committee member Bills, to increase the spending amount for the 2026 LTAC funding from $193,000 to $250,000. Motion carried unanimously.**
LODGING TAX HISTORIC AND	Manager Anderson presented a request of $210,000 for Historical and Cultural programs.

CULTURAL FUNDING FOR 2026:

MOTION: **Committee member Reynolds moved, seconded by Committee member Bills, to allocate $210,000 from the first 2% of lodging tax for Historic Buildings Lodging Tax Funds for the Historical and Cultural program. Motion carried unanimously.**

RECESS: Chair Swarthout recessed the meeting at 1:33 p.m.

RECONVNE: Chair Swarthout reconvened the meeting at 3:00 p.m.

2026 LODGING TAX FUNDING RECOMMENDATION: Director Niemeyer tracked funding recommendations by each member for each applicant.

MOTION: **Committee member Reynolds moved, seconded by Committee member Bills, to recommend the City Council allocate $248,958 in 2026 LTAC funds as listed on the spreadsheet (provided by staff) to the following organizations in the following amounts:**

- **Experience Olympia & Beyond - $46,000**
- **Team-Tomorrow, LLC - $7,875**
- **Washington Center for the Performing Arts - $13,500**
- **Tumwater Soccer Club - $16,500**
- **Tumwater Historical Association - $4,250**
- **RevMo Choppers and Coffee - $5,000**
- **Olympia Symphony Orchestra - $9,000**
- **SWAE LLC - $8,250**
- **Olympic Flight Museum - $46,833**
- **Washington State Senior Games - $12,000**
- **Tumwater Downtown Association - $27,500**
- **Tumwater Artesian Brewfest (City of Tumwater) - $17,500**
- **PARC Foundation of Thurston County - $7,250**
- **Tumwater Valley Golf Club (City of Tumwater) - $7,750**
- **Tumwater Falls Fest (City of Tumwater) - $3,125**
- **Capital Lakefair, Inc - $9,125**
- **Fan Zone (City of Tumwater) - $7,500**

The motion carried unanimously.

ADJOURNMENT: **With there being no further business, Chair Swarthout adjourned the meeting at 3:27 p.m.**

Prepared by Brittaney McClanahan, Executive Assistant