

TO: City Council
 FROM: Shelly Carter, Deputy Finance Director
 DATE: February 18, 2025
 SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- January 31, 2025, payment of Eden vouchers 174450 to 174455 in the amount of \$958.66; payment of Enterprise vouchers 185696 to 185758 in the amount of \$346,034.32 and electronic payments 905196 to 905220 in the amount of \$1,265,171.21 and wire payments in the amount of \$283,839.91
 - February 7, 2025, payment of Eden vouchers 174456 to 174459 in the amount of \$759,729.41; payment of Enterprise vouchers 185759 to 185818 in the amount of \$498,798.31 and electronic payments 905221 to 905246 in the amount of \$160,426.55
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments* were:

Vendor		
CentralSquare Tech, LLC	\$201,473.74	Annual Maintenance 2025
LOTT Wastewater Alliance	\$689,539.12	December 2024 LOTT fees
Shea Carr & Jewell, Inc.	\$35,425.95	Linwood & 2 nd Ave RAB Ped & Bike
AWC Employee benefit trust	\$165,593.15	Jan collections for Feb premiums
LEOFF Health & Welfare trust	\$57,646.74	Jan collections for Feb prems POL MED
EXP U.S. Services	\$30,317.85	2025 Comp plan update climate element development
Thurston County	\$51,706.99	2025 RHC Annual contribution per ILA section 6(b)
Thurston County	\$21,384.88	Payment of RHC1406 taxes per ILA
Tyler Technologies	\$29,892.58	Disaster recovery contract 3/23/25 – 3/22/26

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- Ratify the vouchers as proposed.
 - Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval