MEETING MINUTES

TUMWATER LEOFF DISABILITY BOARD
August 14, 2025

CONVENE:	11:03 a.m.
PRESENT:	Chair Rick Sapp and Commissioners, Angela Jefferson and Jim Tuggle Excused: Secretary / Chief Examiner Michelle Sutherland, Commissioner Peter Agabi Staff: Senior Human Resources Analyst Matt Middleton in for Secretary/Chief Michelle Sutherland
APPROVAL OF MINUTES:	Comments were shared to reinforce the Commissioners' respect to duty and service by attending all possible meetings. The new process of verifying communication regarding meetings is working and to continue with it at this time. Commissioner Tuggle moved, seconded by Chair Sapp, to approve the minutes of July 10, 2025. A voice vote approved the motion.
PUBLIC COMMENT	There was no public comment.
CLOSED SESSION: SUBMITTED CLAIMS	The LEOFF board went into a closed session at 11:15 a.m. to review submitted claim(s).
OPEN SESSION: VOTE ON SUBMITTED CLAIMS	**The LEOFF board returned to an open session at 11:27 a.m. Discussion of submitted claims. Commissioner Jefferson called for a motion to approve and pay the claim until circumstances change. Vote called, all aye, motioned approved.**
NEXT MEETING DATE:	The next meeting is scheduled for Thursday, September 11, 2025.
ADJOURNMENT:	With there being no further business, Chair Sapp 11:30 a.m. Prepared by Cheryl Almon, Department Assistant III