

TO: Budget & Finance Committee
FROM: Troy Niemeyer, Finance Director
DATE: August 21, 2024
SUBJECT: Audit Engagement Letter

1) Recommended Action:

Place the audit engagement letter with the State Auditor's Office on the September 3, 2024 consent calendar with a recommendation to approve and authorize the Mayor to sign.

2) Background:

The State Auditor's Office (SAO) has started its audit of the City for fiscal year 2023 which includes an audit of the financial statements, a federal compliance audit, and an accountability audit. SAO has requested we sign the attached audit engagement letter.

3) Policy Support:

Be fiscally responsible and develop sustainable financial strategies.

4) Alternatives:

- ☐ Do not approve the Mayor to sign the letter. However, the audit is required by state and federal law.
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5) Fiscal Notes:

The audit is estimated to cost \$80,000 but could be more or less, depending on the amount of work they need to do.

6) Attachments:

- A. Audit Engagement Letter