

TO: City Council
FROM: Alyssa Jones Wood, Sustainability Coordinator
DATE: October 15, 2024
SUBJECT: Small Works Contract with Sare Electric for the City of Tumwater Fleet EV Charging Stations Project

1) Recommended Action:

Approve and authorize the Mayor to sign the Small Works Contract with Sare Electric for Fleet EV Charging Stations Project. This contract was recommended for approval via consent calendar by the Public Works Committee at their October 3, 2024 meeting.

2) Background:

The Thurston Climate Mitigation Plan (TCMP) was accepted by the City Council via Resolution No. 2021-001. The TCMP includes action T3.10 “zero emission fleets.” The City of Tumwater completed an internal Fleet Electrification Assessment in November 2023 which estimated the number of fleet vehicles that can be electric between 2024 and 2030 and the number and types of charging stations that would be needed to support those vehicles. The City was awarded a grant from the Department of Commerce to facilitate the installation of charging stations at five City facilities to help meet those identified needs. Sare Electric will carry out the construction and installation of these charging stations.

3) Policy Support:

City Strategic Priorities and Goals 2023 – 2024, Be a Leader in Environmental Sustainability – Continue to update and advance the Climate Action Plan.

4) Alternatives:

Do not approve the Small Works Contract.

5) Fiscal Notes:

Total project costs are estimated at \$122,181. Staff are braiding multiple grants/incentives and budgeted City funds to cover the total project cost. This contract, in the amount of \$89,458 will be completed by SARE electric. The remaining total cost will be for the equipment, which will be purchased separately. The City has been awarded a \$78,000 grant that will go towards this project, as well as anticipated Puget Sound Energy’s Up & Go Electric for Fleet incentives in the amount of \$40,000.

This project is supported with funding from Washington’s Climate Commitment Act. The CCA supports Washington’s climate action efforts by putting cap-and-invest dollars to work reducing climate pollution, creating jobs, and improving public health. Information about the CCA is available at www.climate.wa.gov.

6) Attachments:

A. Small Works Contract