

TO: City Council  
FROM: Shelly Carter, Assistant Finance Director  
DATE: December 6, 2022  
SUBJECT: Payment of Vouchers

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1) Recommended Action:

Staff is seeking City Council ratification of the payment of vouchers 171923 to 171987 in the amount of \$614,002.35 dated November 10, 2022, and electronic payments 902205 to 902233 in the amount of \$311,434.30, and wire payments of \$192,732.13; and the payment of vouchers 171988 to 172046 in the amount of \$309,424.12 dated November 18, 2022, and electronic payments 902234 to 902255 in the amount of \$913,516.77, and wire payments of \$57,916.48; and the payment of vouchers 172047 to 172095 in the amount of \$367,848.63 dated November 23, 2022 and electronic payments 902256 to 902289 in the amount of \$213,501.87, and wire payments of \$202,236.25.

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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments\* were:

Vendor	\$	Description
Bud Clary Chevrolet, Inc	53,231.99	2022 Ford Explorer – replacement for Police
Core & Main LP	69,195.04	Water shop inventory – meters
Nisqually Indian Tribe	25,300.00	Incarceration & Booking fees
Thurston County	36,498.40	Qtr3 2022 Indigent Defense
Clary Longview, LLC	32,209.09	2022 Ford Escape – replacement for WRS
CXT Incorporated	61,828.08	Barclift & Tumwater Hills Park Restroom Restoration
Shea Carr & Jewell, Inc.	20,864.77	Professional Services 10/2/22 – 10/29/22 – Old Hwy 99 Corridor
Acushnet Company	37,573.20	Golf Pro Shop Inventory – ProV1
New West Group Inc	20,974.05	Equipment Parts for Fleet
Tumwater School District #33	85,748.00	Impact Fees Collected
WA ST Dept of Revenue	57,916.48	Monthly Excise Tax Remittance
Axon Enterprises, Inc	98,148.40	Police Equipment – tasers, holsters, etc.
LOTT Wastewater Alliance	553,112.41	October LOTT Fees Collected
Shea Carr Jewell, Inc	61,270.39	Professional Services 10/2/22 – 10/29/22 Cap Blvd/Israel/M Street Design
Tyler Technologies	104,596.21	Annual Maintenance
AWC Employee Benefit	131,304.62	Medical/Dental/Vision Premiums

Vendor	\$	Description
Clary Longview, LLC	32,557.12	2022 Ford Ranger – Fleet replacement
LEOFF Health & Welfare Trust	52,407.46	Police Guild Premiums
PBS Engineering & Environ. Inc	26,428.75	Professional Services 10/1/22 – 10/28/22 Percival Creek Fish Passage Barrier removal Project

\* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
- ☐ Develop an alternative voucher review and approval process.

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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

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6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval
- C. Exhibit C – Payment of Vouchers – Review and Approval