

TO: City Council
FROM: John Doan, City Administrator
DATE: December 6, 2022
SUBJECT: Cancellation of the December 20th and January 3rd Regular Council Meetings

1) Recommended Action:

Pass a motion to approve the cancellation of the December 20th and January 3rd regular Council meetings.

2) Background:

Due to the increased workload and additional meetings related to the RFA, Budget, and wrapping-up end of year projects, it is recommended these two meetings be canceled.

3) Policy Support:

Council Rules:

2.1 Regular. Regular Meetings are recurring meetings held in accordance with a periodic schedule declared by statute or rule. A Regular Meeting may be canceled by a motion of the Council or by failure to produce a quorum.

4) Alternatives:

- ☐ Continue with the scheduled December 20th or January 3rd regular Council meeting.
 - ☐ Some other course of action.
-

5) Fiscal Notes:

There is no fiscal impact associated with this request.

6) Attachments:

None.