

**TUMWATER LEOFF DISABILITY BOARD**  
**MINUTES OF MEETING**  
**November 30, 2023 Page 1**

**CONVENE:** 11:02 a.m.

**PRESENT:** Chair Rick Sapp, Boardmembers: Peter Agabi, Jim Tuggle, Angela Jefferson, Bob Drewett

Staff: Michelle Sutherland, Administrative Director, Matt Middleton, HR Analyst, Recording Secretary Cheryl Almon

Guests: Family members of Claimant #1

**CALL TO ORDER – ROLL CALL** Chair Sapp called the meeting to order and Clerk Sutherland called roll.

**AGENDA:** No Changes

**APPROVAL OF MINUTES:** Boardmember Tuggle moved, Boardmember Drewett seconded to approve the minutes of October 12, 2023 as submitted. Motion carried unanimously.

**PUBLIC COMMENT** No Public Comment

**DISCUSSION:** Claim #1: Family presented background/update on claim request from October. Discussion held, Boardmember Tuggle moved, Boardmember Drewett seconded, motion to approve claim carried.

Claim #2: Submission reviewed, discussion held Boardmember Tuggle moved, Boardmember Drewett seconded, motion to approve claim carried

**NEXT MEETING:** The next meeting will be held on January 11, 2024.

**ADJOURNMENT:** With there being no further business, Chair Sapp called for adjournment; Boardmember Tuggle moved, Boardmember Drewett seconded, motion to adjourn the meeting at 11:19 a.m.