

RESOLUTION NO. 5761-24

RESOLUTION APPROVING MODIFICATIONS TO EMPLOYMENT AGREEMENT WITH CITY MANAGER

WHEREAS through Resolution No. 4603-06 the City Council selected a City Manager and approved an Employment Agreement with the City Manager; and

WHEREAS the present City Manager commenced employment on December 18, 2006 and has served continuously since that time; and

WHEREAS the City Council has conducted a formal review of the City Manager's job performance and compensation package and agreed that the City Manager's performance warrants an increase in compensation; and

WHEREAS, the City Council and City Manager desire to amend the terms of the Employment Agreement.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The Employment Agreement is amended in the following manner, effective with the pay period beginning March 30, 2024:

Section 3. Compensation

- a. The City Council will review Employee's job performance and compensation during the first quarter of every even-numbered year.
- b. The City agrees to pay Employee an annual base salary of \$194,966 for the performance of the above-mentioned services payable in installments at the same time that the other management employees of the City are paid.
- c. The City agrees to include the City Manager position into the non-represented management group of the HRA-VEBA.
- d. The City agrees to pay \$16,453 into the deferred compensation plan administered by the City's deferred compensation provider, divided in installments at the same time other management employees of the City are paid.
- e. The City agrees to pick up the employee contribution of Oregon PERS.
- f. Any adjustments to compensation will modify Section 3 of Employee's Employment Agreement by resolution of the City Council.

Section 4. Benefits

- e. Employee's duties require that she shall have the use at all times during her employment with the City of a city-owned automobile. The City shall also provide the employee with an annual vehicle allowance in the amount of \$5,000, evenly distributed over 26 pay periods each fiscal year, which she may use for payment for liability, property damage and comprehensive insurance and for the operation, maintenance, repair, and regular replacement of her private automobile.
- f. The City will provide an annual stipend of \$1,000, evenly distributed over 26 pay periods each fiscal year, towards the purchase and contract service of a cellular phone, with the expectation that the employee will utilize such device for communications on City business.

Section 2. Except as amended hereby, the Employment Agreement executed on November 13, 2006 shall remain in full force and effect.

INTRODUCED AND ADOPTED this 26th day of March, 2024.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM:

ATTEST:

BY _____
City Attorney

BY _____
City Recorder