

Tualatin's Response

City Council Meeting

May 26, 2020



Agenda

- 1. In the Beginning...
- 2. How We've Adjusted
- 3. Plan for the Future
- 4. Program & Service-Specific Spotlights

"I skate to where the puck is going to be, not where it has been."

- Wayne Gretzky



COVID-19 IN THE BEGINNING...



Mar 2

Initial conversation about
Continuity of Operations Plans
(COOP).

Mar 18

Closed city facilities to the public.

Mar 9

Executive Team started meeting daily.

Mar 23

Declared an emergency at first virtual city council meeting.

Mar 13

Rolled out temporary policies and cancelled all non-essential gatherings (meetings, events, and programs).

Our GUIDING PRINCIPLES:



- (1) Keep the public and our employees safe;
- (2) Follow state and county guidelines; and
- (3) Keep providing services.



HOW WE'VE ADJUSTED

Approximately 40 – 45 % of employees are working onsite including Police, Maintenance, Operations, Facilities, Fleet, Building Permits & Inspections, Accounts Payable, Payroll, and Court.

Over 150 pieces of technology were deployed to allow staff to work from home. Equipment includes laptops, iPads, Chrome Books, Desktop computers, and more!

Library Program Specialist Julie Wickman Working from Home







Tualatin High School Graduation Caravan

Prescription Delivery

Medical Teams International Donation

POLICE DEPARTMENT

Services expanded to include prescription deliveries, while fingerprinting services, hiring park rangers, and the GREAT Summer Camp was cancelled.



Policy Analyst Garet Prior Working from Home

COMMUNITY DEVELOPMENT

Planning. Work on all current and long-range planning continued including work on Basalt Creek and Tualatin 2040.

Building. Transitioned to contactless permitting and inspections.

Economic Development. Im plemented Economic Resiliency Fund.

Intergovernmental Relations. Continued work using video conferencing technology.

PUBLIC WORKS

Engineering. Continued work using video conferencing technology including designing capital projects and meeting with applicants.

Water. Continued inspections, hydrant flushing and ASR maintenance.

Sewer/Storm/Streets. Continued pavement work, storm drain cleaning, and LED street light conversion.

Tualatin Moving Forward. Full steam ahead!



Utility Technician Quinn Wolf

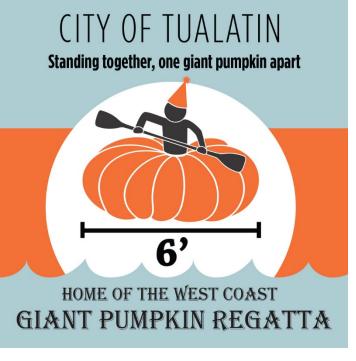


HUMAN RESOURCES

Developed policies and procedures to support staff and adjusted the bargaining strategy.

LEGAL

Continued work using video conferencing technology.



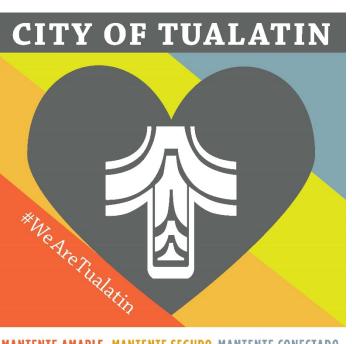






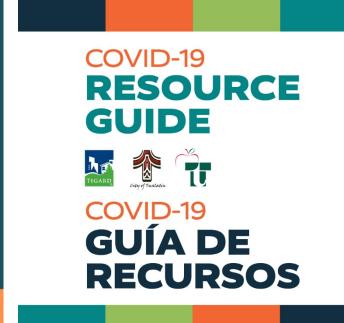
ADMINISTRATION

Transitioned to working remotely while still filling public records requests, and supporting the Diversity Task Force and CIO Presidents. Ramped up citywide communications.





#WeAreTualatin















Construction on City Services Building

Donations from Essential Needs Hub

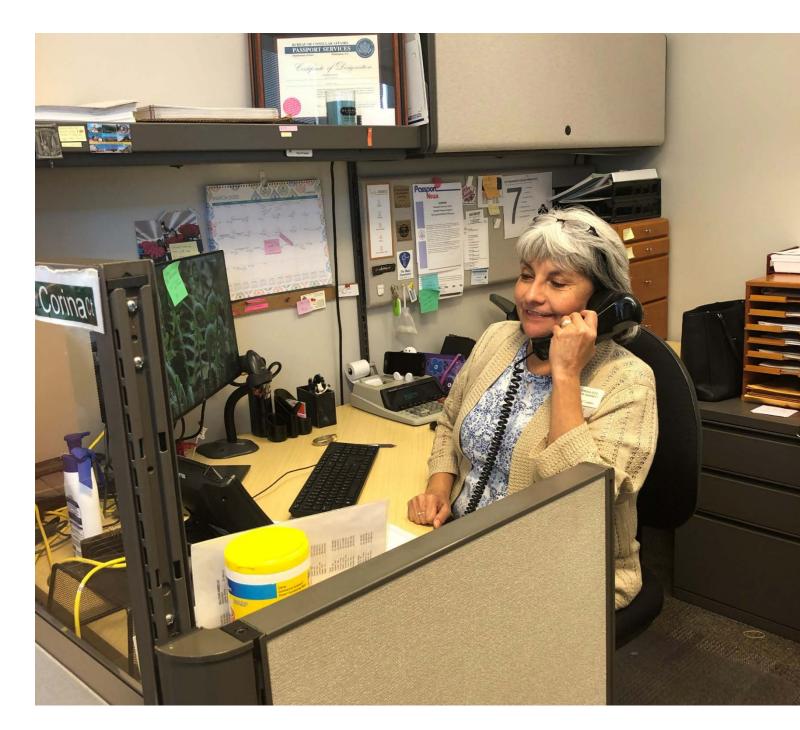
Warehouse Inventory Coordinator Jenn Bach & Operations Maintenance Technician Cam Eby

INFORMATION & MAINTENANCE SERVICES

Working with Washington County's EOC and continuing to provide a high-level of support for our technology, fleet, and facilities. Construction on the Tualatin City Services building has begun.

FINANCE

Continued preparing the budget, accounts payable, utility billing, and processing payroll.



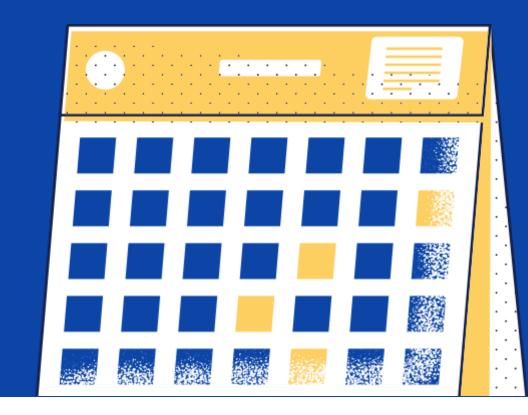
Office Assistant Corina Rice

Our GUIDING PRINCIPLES:



- (1) Keep the public and our employees safe;
- (2) Follow state and county guidelines;
- (3) Keep providing services; and
- (4) Reevaluate and adjust.

PLANFOR THE FUTURE



Current through Phase 1

- Limited public access to city facilities
- Limited employees in the workplace
- Framework for continuing services during the COVID-19 pandemic developed that includes information on testing, sanitation, etc.
- Most programs and events will remain virtual
- Conduct meetings virtually as much as possible
- Use of meeting rooms and other common spaces (breakroom, etc.) limited to the maximum occupancy number posted on the room
- Interoffice mail will resume
- No non-essential work-related travel

PROGRAM & SERVICE-SPECIFIC SPOTLIGHTS

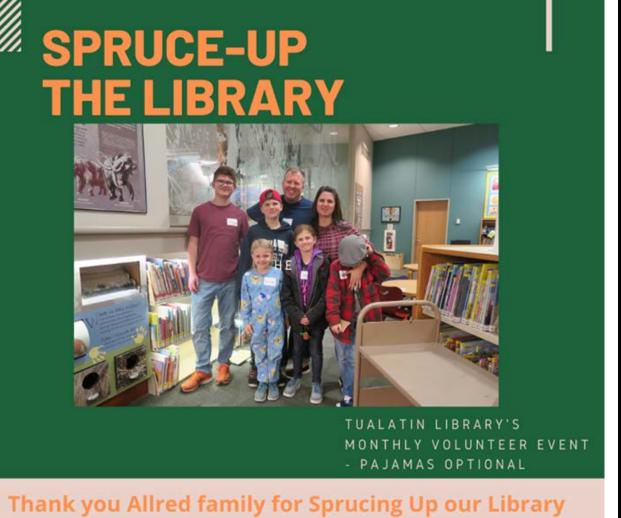


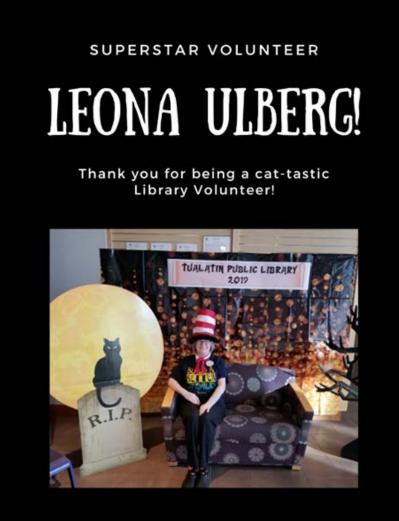
- 1. Municipal Court
- 2. Volunteer Services
- 3. Parks & Recreation
- 4. Library

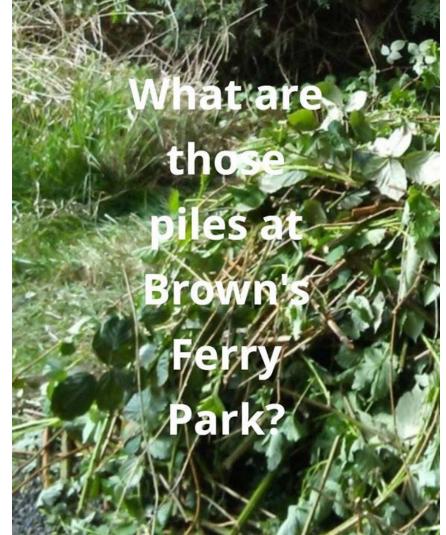
MUNICIP AL COURT

Maintained staff presence onsite to process citations and will resume inperson arraignments in Phase I with physical distancing and safety protocols in place.











VOLUNTER SERVICES

Modifying all volunteer programs to ensure physical distancing and other safety protocols.







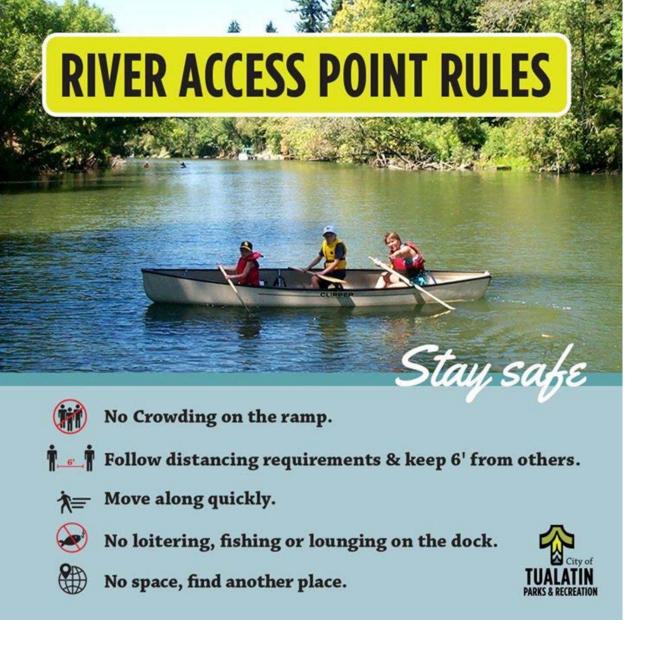
Commons Splash Pad Features

Chalk Your Walk Social Post

Parks Maintenance Manager Tom Steiger

PARKS & RECREATION

Ramped up virtual program ming including fitness classes, enrichment webinars, and activities you can do from home. Maintenance of parks also continued and park restrooms were closed.







PARKS & RECREATION

Cancelled events, modified programs, increased maintenance, and continue with park planning.

LIBRARY

Ramped up virtual program ming including story time videos, STEAM videos, and on-your-own-time trivia. Also continued developing collection.



Teen Librarian Aimee Meuchel and Youth Librarian Sam Wikstrom



Community Librarian Lauren Simon

LIBRARY

Created a fram ework to gradually restore Library services with WCCLS, will implement curbside pickup, make adjustments to summer reading, and continue with virtual program ming.











Further Discussion