



*City of Tualatin*

## CITY OF TUALATIN Staff Report

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Mike McCarthy, Principal Transportation Engineer  
Kim McMillan, City Engineer

**DATE:** August 10, 2020

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### **SUBJECT:**

Resolution No. 5510-20 Authorizing Award of a Preliminary Engineering Contract for the Herman Road (Teton Ave to Tualatin Rd) Project to Century West Engineering Corporation

### **RECOMMENDATION:**

Staff recommends that Council approve the resolution awarding and allowing the City Manager to execute a contract with Century West Engineering Corporation for Preliminary Engineering for the Herman Road (Teton Ave to Tualatin Rd) Project in the amount of \$285,929.85.

### **EXECUTIVE SUMMARY:**

The Herman Road project will widen the existing narrow portion of Herman Road between Teton Avenue and Tualatin Road to include bike lanes on both sides of the road, a sidewalk along the north side, a possible center turn lane at the industrial park access, and improved drainage.

This contract is for the preliminary engineering phase of this project and includes listening to the needs of the community, developing and evaluating roadway design alternatives, and facilitating selection of a preferred alternative to advance to the detailed engineering phase.

In 2016 Tualatin was awarded a federal Regional Flexible Funding Allocation (RFFA) grant by Metro for a project including preliminary engineering to reconstruct Herman Road with bike lanes and sidewalk between Teton Avenue and Tualatin Road.

In 2019 Tualatin executed an Intergovernmental Agreement with Metro to allow this project to move forward with local Washington County funding through Metro, rather than federal funding through the Oregon Department of Transportation (ODOT) and Metro. Local funding allows this project to be delivered more efficiently using City standards.

The City issued a Request For Proposals for this project on February 26, 2020, including engineering services through the design and construction phases of the project. Five companies submitted proposals on or before the April 2, 2020 due date. Proposals were scored based on project understanding, team experience, and similar projects completed. The top two teams were interviewed (by videoconference) and Century West was chosen as the top team.

This contract is for the preliminary engineering phase of this project. It is anticipated that the City Manager will negotiate the subsequent phases for detailed engineering and for engineering services during construction up to the total amount of \$725,000.

**OUTCOMES OF DECISION:**

Approving the resolution and authorizing contract execution would allow the Century West team to proceed with preliminary engineering for this project.

**ALTERNATIVES TO RECOMMENDATION:**

Council could decide not to approve this resolution and direct staff to find a different way to complete this project.

**FINANCIAL IMPLICATIONS:**

Most of the funding for this project will come from Washington County through Metro. The City's share of the project cost is budgeted in the Road Operating Fund.

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**ATTACHMENTS:**

- Resolution No. 5510-20 Authorizing Contract Award