



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Betsy Rodriguez Ruef, Community Engagement Coordinator
Jerianne Thompson, Library Director and Equity & Inclusion Officer

DATE: March 13, 2023

SUBJECT:

Consideration of Ordinance 1473-23, an Ordinance Creating the Tualatin Inclusion, Diversity, Equity, and Access (I.D.E.A.) Advisory Committee, and Defining Its Scope of Authority, Duties, Membership.

EXECUTIVE SUMMARY:

Ordinance 1473-23 would establish the I.D.E.A. Advisory Committee, empowering it to help the City of Tualatin build and strengthen relationships with the community as well as lower barriers to public participation in City government.

BACKGROUND:

The idea for this initiative began with the Council Committee on Advisory Appointments (CCAA), which, at the time, included Councilors Bridget Brooks, Valerie Pratt, and Maria Reyes. The CCAA met on July 6, 2021, to review information on other cities' committees dedicated to issues of diversity, equity, and inclusion as well as refine their recommendation to the City Council.

On [October 11, 2021](#), the CCAA recommended the City Council create and appoint community representatives to serve on an ad hoc committee with the initial assignment of refining the scope of work for a permanent committee on this topic. They suggested the ad hoc committee consider building and strengthening relationships with the community as well as lowering the barrier to public participation in City government as primary objectives of the permanent committee. The City Council directed staff to begin putting together the ad hoc committee and assigned Councilors Cyndy Hillier and Christen Sacco to serve as liaisons. The City Council appointed 15 individuals to the Planning Group on [May 9, 2022](#).

The Planning Group met six times between June and November 2022 ([June 7](#), [July 12](#), [August 16](#), [September 13](#), [October 4](#), and [November 1](#)). Meetings were compliant with public meetings law and included an agenda distributed in advance and the preparation of minutes following the meeting. All meetings were held primarily in person, although a virtual option was made available for those unable to attend in person.

Members of the Equity Committee Planning Group presented the ad hoc group's final report and recommendation to the City Council on the creation of the Tualatin I.D.E.A. Advisory Committee on [November 28, 2022](#). The report included recommendations on the name of the committee, number of members, composition of membership, committee positions, and powers and duties of the

committee. On [February 13, 2023](#), City staff presented a draft ordinance to City Council during the Work Session.

ATTACHMENTS:

- Ordinance 1473-23
- Presentation