



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Jerianne Thompson, Library Director
DATE: May 9, 2022

SUBJECT:

Consideration of Resolution No. 5611-22 authorizing the City Manager to sign an Intergovernmental Agreement for Library Services between the City of Tualatin and Washington County

RECOMMENDATION:

Staff respectfully recommends Council adoption of the attached resolution authorizing the City Manager to execute the Public Library Network, Services, and Funding Intergovernmental Agreement.

EXECUTIVE SUMMARY:

Washington County has held three Intergovernmental Agreements (IGAs) with nine cities and three non-profit associations on behalf of Washington County Cooperative Library Services (WCCLS). The City of Tualatin is a signatory to these Agreements.

- The first agreement is the Intergovernmental Agreement for Washington County Cooperative Library Services. Dated January 17, 2006, it remains in effect in perpetuity and there are no changes at this time.
- In February 2021, all parties agreed to a one-year extension of the two prior IGAs, the Public Library Services Agreement and the Information Network Agreement, through June 30, 2022. The attached Public Library Network, Services, and Funding Intergovernmental Agreement replaces these two prior IGAs.

The WCCLS Executive Board has recommended adoption of this new IGA for the term covering the remaining four-year period of the WCCLS Local Option Levy, July 1, 2022, through June 30, 2026. The annual distribution of WCCLS funds to the City of Tualatin will be \$1,839,634 in FY22-23 and is projected to increase 3% annually for the remainder of the term. The Execution of the Public Library Network, Services, and Funding Intergovernmental Agreement is required for continued participation in WCCLS.

The IGA defines the responsibilities of WCCLS and the nine cities and three non-profit associations that provide public library services to county residents. The IGA also outlines the central support services provided by WCCLS to member libraries and serves as the primary vehicle for distribution of county funds to public library services providers. It defines the responsibilities of WCCLS member libraries for use of the shared information network, including the integrated library system software, the WCCLS.org website and its resources, databases and e-content provided by WCCLS for library staff and the public, Internet access, software, hardware and peripheral products provided to member libraries by WCCLS, and the central site hardware,

software, and telecommunications network operated by WCCLS. Additionally, the IGA adds compliance with Title VI of the Civil Rights Act for libraries with WCCLS support.

OUTCOMES OF DECISION:

If approved, the City will continue to be a member library in WCCLS. If not approved, the City would not be a member library of WCCLS and would forgo all financial and other benefits of membership, including approximately \$7,696,340 in revenues over the four-year term of the agreement.

FINANCIAL IMPLICATIONS:

All funds received from WCCLS must be spent on the provision of library services, including operating expenditures. WCCLS will make quarterly distributions to member libraries. The distribution to the Tualatin Public Library will be \$1,839,634 in FY22-23 and is projected to increase 3% annually for the remainder of the term. See Exhibit A to the attached Public Library Network, Services, and Funding Intergovernmental Agreement.

ATTACHMENTS:

Resolution
WCCLS IGA Transmittal Memo
Public Library Network, Services, and Funding Intergovernmental Agreement
Presentation