



City of Tualatin

## CITY OF TUALATIN Staff Report

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Rachel Sykes, Public Works Director  
Nic Westendorf, Deputy Public Works Director

**DATE:** March 13, 2023

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**SUBJECT:**

Information sharing about an Online Open House to engage and gather feedback from the community about the draft Water Master Plan.

**WATER MASTER PLAN BACKGROUND:**

The City of Tualatin is in the process of sharing information and gathering feedback from the community surrounding the adoption of a new Water Master Plan. A water master plan holistically analyzes the water system, identifies needed upgrades and improvements, and plans for future development and demand.

The current Water Master Plan was adopted in 2013. A growing community, aging infrastructure, lack of structural resiliency and increased maintenance requirements brought forward the need for an updated plan, to guide the City's strategic planning and future investment in the water system. The City worked with Murraysmith (now Consor) to complete an analysis of system needs and demand projections, and FCS to complete studies on both water rates and system development charges (SDC's).

**ONLINE OPEN HOUSE:**

A draft Water Master Plan has been completed; the next step is engaging community members to share the content of the plan, answer questions, and solicit feedback that can be incorporated into a final draft.

Staff have developed an interactive open house that can be accessed online at [www.tualatinwmp.com](http://www.tualatinwmp.com). The website will be open and active for a month, from mid-March through mid-April, giving people time to access the information and provide comment. Postcards will be sent to every address in Tualatin, giving people basic information about the Master Plan, and pointing them to the open house for more information. In addition, social media posts, a newsletter article, and a banner post on the City website homepage will provide visibility and steer people to the open house. The online open house and other outreach content will also be translated into Spanish.

**FINANCIAL IMPLICATIONS:**

Total cost for development of the online open house, graphic design work, and development/postage costs for mailers was scoped at \$35,000.

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