



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR OCTOBER 10, 2022

Present: Mayor Frank Bubenik (virtual), Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Council President Grimes called the meeting to order at 5:33 p.m.

1. Tualatin's Transportation System Plan Update

Management Analyst Cody Field provided a brief background on Transportation System Plan (TSP), a 20 year master plan for the city's transportation network (vehicles, pedestrians, bike, freight, and transit). He stated it establishes the long-range vision and transportation goals, noting it was last updated in 2014. Analyst Fields stated these plans are usually update every 7-10 years to help identify and refine additional project needs and funding sources. He stated updating the plan also allows the city to connect with the community to ensure future efforts reflect the right priorities. Analyst Fields stated the current need for updating is to align the plan with the Climate Friendly and Equitable Community Rules (CFEC) adopted by the state rules as they will influence future TSP updates. He stated DLCD has committed to working collaboratively with local jurisdictions on these updates.

Assistant Director Steve Koper stated previously the TSP was designed to ensure our roads would be adequate to meet the needs for 20-year projected volumes of traffic. He stated CFEC changed some of those rules and it now needs to be designed to ensure it can deduce vehicle miles traveled (VMT) per capital (miles per person) over the 20-year planning period. Director Koper stated there is a lot of employment in our city that passes through traffic in relationship to I-5, which gives us a unique position relative to other cities. He stated it will be best for the City to work with DLCD and partners to find a solution to our traffic issues.

Councilor Brooks asked how these updates help to inform the Climate Action Plan. Director Koper stated staff is meeting with the Climate Action team as it is a natural action flowing out of that plan. He states staff seems the Climate Action Plan also flowing into the comprehensive plan amendments providing guiding policy on how to update the TSP.

Councilor Books asked about carbon mitigation swaps allowing the city to create offsets in the Transportation Planning. Director Koper stated there are factors in how measuring greenhouse gases are done and it makes sense to consider them in the communication phase of planning. He also mentioned that DLCD has committed to helping and considering out-of-the-box solutions toward the goals of meeting the Governor's Executive Order.

Councilor Pratt asked if the timeframe will match since there are so many undefined objectives in CFEC. Director Koper stated they will and that staff has met with region partners on the timing of these updates and everyone agreed these should move forward.

City Engineer Mike McCarthy stated the ideas mentioned are things that will be considered in the TSP update. He stated rules are always changing; and no matter what time we choose to update the TSP, there will always be some key rule, order, or legislation that is being done.

Councilor Brooks asked if money available from County and Federal sources will be utilized towards this work. Analyst Field stated the city has not pursued funding as ODOT is working on getting funding down to local jurisdictions. Engineer McCarthy explained that IJJA is intended for large road infrastructure projects and he would recommend funding locally so the plan can match the City's vision. Councilor Brooks asked why IJJA wouldn't be a good option. City Manager Lombos stated it typically increases project costs significantly because it required the City to do a National Environmental Policy Act (NEPA) study on a local project. Councilor Brooks stated she would still like to explore all of the funding abilities even if NEPA is involved since some cities are getting a second round of funding.

Analyst Field shared next steps and a preliminary timeline for the TSP update project. He stated at the end of October/early November they will issue a RFP seeking a consultant to manage the process and by Summer 2023 be working on plan project refinement with Council and Advisory Committees.

Council President Grimes asked if there was a possibility to work with the same consultant as last time. Analyst Field responded it is a possibility but the city still has to go through the RFP process.

Councilor Pratt asked who chooses the consultants. Engineer McCarthy explained the RFP process does.

Council President Grimes asked about how to reduce vehicle miles traveled per resident and if the mandate which came down requires any work with TriMet or public transportation plan that helped to reach that goal. Engineer McCarthy suggested looking at vision planning by adopting the TSP to have more weight before reaching out to request better transit service in our area.

Councilor Brooks asked if there is a possibility to link both the comprehensive plan and TSP more concretely. Director Koper stated they are integrated within each other already.

Council consensus was reached to proceed with the RFP process to find a consultant for this project.

2. Allocation of Funds to Outside Agencies.

Deputy City Manager Megan George stated the Council allocated \$40,000 for Outside Agency Grants this year. She stated the city received 16 applications with requests totaling approximately \$124,170.

The Council deliberated and allocated funding for selected recipients.

Councilor Brooks requested consideration of increasing future funding for outside agencies in the next budget cycle. Manager Lombos mentioned it did come up during budget discussions

this past year, and the Budget Committee decided to keep it at \$40,000, but it will be noted to discuss it again at next year's budget meetings.

3. Council Meeting Agenda Review.

Councilor Sacco stated she attended the Equity Committee Planning Group meeting. She stated the group will present their discussion to Council at the end of November/early December.

Councilor Brooks stated she attended the Tualatinos meeting and the League of Oregon Cities Women's Caucus.

Councilor Hillier stated she attended the Equity Committee Planning Group.

Councilor Pratt stated she attended the Clackamas County Climate Committee and the Police Department Faith and Blue Open House.

Councilor Reyes stated she attended the Tualatinos meeting.

Adjournment

Council President Grimes adjourned the meeting at 6:53 p.m.

Sherilyn Lombos, City Manager

_____ / Teresa Ridgley, Recording Secretary

_____ / Frank Bubenik, Mayor