



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Cody Field, Management Analyst II
Kim McMillan, Community Development Director

DATE: November 14th, 2022

SUBJECT:

Consideration of Resolution 5656-22 Authorizing the City Manager to Execute a Professional Services Agreement with Northwest Geotechnical Consultants, Inc. for materials testing and inspection services for the City's capital projects and for private development.

RECOMMENDATION:

Staff recommends Council adopt the resolution.

EXECUTIVE SUMMARY:

Resolution 5656-22 authorizes the City Manager to execute a professional services agreement with Northwest Geotechnical Consultants, Inc., with a not to exceed price of \$100,000 per year for a total of \$300,000 during the initial three-year term of the contract.

The City has utilized the services of Northwest Geotechnical Consultants, Inc. for the past eight year to provide in-house laboratory services, field-testing services, and special inspection services for the City's capital projects, and for private development; however, the City has never entered into a formal agreement with the contractor for this work. The City of Portland has a permissive cooperative agreement with Northwest Geotechnical Consultants, Inc. and ORS 279A.215 allows the City of Tualatin to purchase these services under said agreement without competitive procurement. Authorizing the City Manager to execute a professional services agreement with the contractor will formalize the agreed upon statement of work and current fee schedule for an initial three-year period, with an option to renew for two additional years.

FINANCIAL IMPLICATIONS:

The total fiscal impact will not exceed \$100,000 per year, with a maximum total of \$300,000 for the initial three-year term of the contract.

ATTACHMENTS:

- Resolution 5656-22
- Professional Services Agreement