



## CITY OF TUALATIN Staff Report

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Bates Russell, Information Services Director

**DATE:** September 22, 2025

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### **SUBJECT:**

Consideration of **Resolution No. 5912-25** Authorizing the City Manager to Execute a Grant Agreement for a State Homeland Security Program (SHSP) Grant and Appropriate Special Purpose Revenues in the City's General Fund During the FY 2025-2026 Budget.

### **EXECUTIVE SUMMARY:**

The City of Tualatin has been awarded a State Homeland Security Program (SHSP) Grant through the Oregon Department of Emergency Management (OEM). The grant award totals \$125,000 and requires a local match of \$50,000. The project scope provides for the expansion of the City's existing badge access system to a critical infrastructure facility housing the City's primary server and internet hub, Fuel islands and City fleet vehicles, Emergency Operations Center (EOC), and city staff.

The upgrades will establish secure, badge-enabled access at exterior and designated interior points, creating a controlled facility perimeter. The system will integrate seamlessly with existing badge access controls already deployed across other City buildings, providing centralized management and enhancing operational security.

While the City's original request sought approximately \$500,000 for broader access control and security camera coverage, the grants have been approved over several years for smaller amounts. This award of \$125,000, combined with City matching funds, will fully cover the access control expansion. Additional City contributions may be used to install additional equipment as needed.

### **OUTCOME OF DECISION:**

Approval of the resolution will authorize the City Manager to accept the grant agreement and proceed with procurement and installation of the enhanced badge access system. This will provide stronger protection of essential City facilities and services, reduce vulnerability of critical infrastructure, and strengthen Citywide emergency operations readiness. The resolution also adjusts the FY 2025-2026 Adopted Budget to appropriate funds for the project.

### **FINANCIAL IMPLICATIONS:**

Grant Award: \$125,000 (federal passthrough from DHS via OEM)  
Local Match: \$50,000 (City funds)  
Total Project Value: \$175,000

Additional City funds may be allocated for camera integration beyond the grant-funded access controls.

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**RECOMMENDATION**

Staff recommends approval of Resolution No 5912-25

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**ATTACHMENTS:**

- Resolution No. 5912-25
- Grant Agreement