



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION MEETING FOR FEBRUARY 08, 2021

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Work Session

Mayor Bubenik called the work session to order at 5:00 p.m.

1. Land Use 101.

Assistant Planning Manager Steve Koper, Planning Assistant Erin Engman, and City Attorney Sean Brady presented an informational briefing on the land use process. Manager Koper presented on topics covering zoning, the Oregon Land Use Act, the Urban Growth Management Function Plan from Metro, the Comprehensive Plan, and the Development Code.

Mayor Bubenik asked how you design a comprehensive plan that allows the development code to remain flexible. Manager Koper stated subarea design or a corridor plan are options to include in the comprehensive plan to help guide areas and keep flexibility.

Planner Engman presented on when land use is required and the process for each type.

Councilor Pratt asked how a private homeowner would know if they needed a permit. Planner Engman stated the process for residential properties is smaller in scope and would most likely fall under general building permits for minor projects.

City Attorney Brady presented information on types of land use hearings including legislative and quasi-judicial, appeals, ex parte contacts, bias, and conflicts of interest.

Council Hillier asked for an example of when the council would not meet a decision within the 120 days. Attorney Brady stated it typically happens when you have to meet with both the Planning Commission and the Council and the timing of the meeting schedules.

Councilor Brooks asked if having index funds is a conflict of interest. Attorney Brady stated his advice on the topic isn't binding but he would think it is not.

Council President Grimes asked about campaign contributions as potential conflicts. Attorney Brady stated there is an exemption for those in state law making them not a conflict.

2. Labor Relations 101.

Human Resource Director Stacy Ruthrauff presented an information briefing on labor relations. Topics covered included collective bargaining, bargaining in good faith, the bargaining process, and the Council's role in bargaining.

Council Reyes asked why a union may reach out to a Councilor. Director Ruthrauff stated to discuss bargaining issues directly.

Council President Grimes asked for clarification about what items should remain in executive session and what can be discussed at a regular meeting. Director Ruthrauff stated all financial implications should be discussed in executive session.

3. Council Meeting Agenda Review, Communications & Roundtable.

Councilor Hillier stated she attended the TTSD State of the District meeting.

Councilor Sacco stated she attended the Regional Water Consortium meeting.

Councilor Pratt stated she attended the C4 meeting. She mentioned the letter that was submitted from Beth Dittman and TPARK regarding acknowledging native lands and people who live here. She asked to have it placed on a Council agenda. Council consensus was reached to discuss at a future work session.

Councilor Brooks spoke to the National League of Cities Real Equity Resolution and requested Council consider adoption at the next Council meeting. Council consensus was reached to modify the resolution and place it on the next meeting agenda.

Councilor Brooks stated she attended the Regional Water Consortium meeting, the Policy Advisory Board meeting, and the Tualatin River Keepers annual meeting.

Council President Grimes shared information regarding scheduling of COVID vaccinations for those who are eligible.

Mayor Bubenik shared information on vaccine distribution from the Governor's Office. He stated he attended the Westside Economic Alliance meeting, the Greater Portland Inc. meeting, the League of Oregon Cities Capital Day virtual event, and the Tualatin Chamber of Commerce Board planning session.

Adjournment

Mayor Bubenik adjourned the meeting at 6:50 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor