



CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Kim McMillan, Community Development Director
Samantha Vandagriff, Building Official

DATE: November 12, 2024

SUBJECT:

Consideration of Resolution No. 5819-24 Awarding and Authorizing the City Manager to Execute a Professional Services Agreement with Jensen Hughes for Plan Review and Inspection Services.

RECOMMENDATION:

Staff recommends that Council approve the resolution awarding and allowing the City Manager to execute the above-referenced contract with Jensen Hughes in the amount of \$978,300.

EXECUTIVE SUMMARY:

This agreement with Jensen Hughes is to provide third-party plan review and inspection services for the expansion of LAM Research's semiconductor lab and support buildings at their Tualatin campus. Due to the size and complexity of this project, City staff does not have the capacity to handle it solely with internal resources. Jensen Hughes will assist with reviewing twelve design packages and performing construction inspections to ensure compliance with state and city regulations, including life safety and code adherence. Their services will cover architectural, mechanical, electrical, plumbing, fire safety, and hazardous materials systems, with a not-to-exceed fee of \$978,300. This contract will ensure that the project progresses efficiently while meeting all required safety and regulatory standards.

The City plans to award this contract through a cooperative procurement process, which was competitively solicited via a Request for Proposals (RFP) by the Commonwealth of Virginia. In accordance with ORS 279A.220, the City published a notice of intent to use this interstate cooperative contract in the Daily Journal of Commerce on October 25, 2024. No objections or comments were received from other parties during the required seven-day public notice period. This process ensures a fair, competitive selection and allows the City to benefit from the efficiencies of cooperative procurement.

OUTCOMES OF DECISION:

Adopting the resolution and authorizing contract execution would allow this project to proceed.

FINANCIAL IMPLICATIONS:

Funds for this project will be available from permit and fee revenue in the Building Fund.

ATTACHMENTS:

- Resolution No. 5819-24 Awarding and Authorizing Agreement