



CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

FROM: Sherilyn Lombos, City Manager

DATE: May 12, 2025

SUBJECT:
Climate Action Plan – Implementation Funding

RECOMMENDATION:
Staff is requesting direction to proceed on one or more of the options to fund the Climate Action Plan program implementation.

EXECUTIVE SUMMARY:
In October 2024 the City Council adopted a short—term work plan with a number of associated actions, one of which was to conduct an analysis of options for sustainable funding for the climate action program with the outcome of funding for a staff resource/position to oversee and manage the program, and funding for the general program.

Staff contracted with EConorthwest to perform that analysis. The consultant team analyzed a number of options and working with staff narrowed them down to ones that were the most viable. In February EConorthwest presented information to the City Council (see attached memo dated February 13, 2025). Council asked for some additional information on Right-of-Way/Franchise fees, Building Permit fees, and a Utility Fee Round-Up program.

Based on the Council's direction, EConorthwest provided the attached Addendum which includes information about how the City's Right-of-Way fees compare, and how much revenue could be raised by increasing those rates. It also includes an updated estimate of Building Permit fees, and finally, it includes how a "Share the Pennies" program might work in Tualatin.

Staff have recommended the inclusion of a Climate Action Plan Implementation Program Coordinator position in the 25/26 budget, which would be housed out of the City Manager's Office. In addition, there is one-time funding included in the budget to account for needed consultants or other costs associated with moving the Climate Action Plan forward in a meaningful and strategic way in FY 25/26. It is assumed that there will be some level of funding necessary above and beyond the personnel costs of a new position; therefore, staff estimates that the Climate Action Plan implementation needs approximately \$250,000 per year to be fully funded.

ATTACHMENTS:

- Climate Funding Analysis for the City of Tualatin (February 13, 2025)
- Climate Funding Analysis for the City of Tualatin: Addendum (April 20, 2025)
- Building Permits & Fees Analysis
- Presentation