



CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

FROM: Sherilyn Lombos, City Manager

DATE: November 25, 2024

SUBJECT:
Consideration of a Policy for Proclamations and Agenda Item Additions

RECOMMENDATION:
Staff recommends the City Council approve the Policy for Proclamations and Agenda Item Additions

EXECUTIVE SUMMARY:
At the August 12, 2024 City Council work session, the City Council discussed the process for adding proclamations to the City Council's agenda and whether there should be guidelines developed. The Council's direction was to bring forward a policy guiding the process for proclamations.

The attached policy establishes a purpose, four tiers, or types of proclamations along with their approval requirements, and guidelines for advancing a proclamation to a Council agenda.

FINANCIAL IMPLICATIONS:
There are no fiscal implications associated with approving the Policy.

ATTACHMENTS:

- Policy for Proclamations & Agenda Item Additions