



Grant Application, Acceptance and Management Policy

City Council Work Session
November 25, 2024



Why Are We Creating This Policy?

- Provide guidance for grant process and help centralize overall grant program
- Define roles and responsibilities in grant process
- Federal Single Audit requirements and additional “scrutiny”





Purpose

“To establish uniform guidelines and procedures for City staff in the development, submission, and management of grants and receipt of restricted donated funds.”



Policy Ensures Each Grant Program:

- Aligns with the City's mission and priorities
- Is managed effectively to ensure compliance with grant terms to maintain eligibility for future funding
- Has been properly evaluated for any fiscal or operational implications



Policy Sections

- General
 - City must track, manage and report all grant funding and expenditures to ensure the City's good standing with grantors and preserve access to future funding
 - Grant funding not used to meet on-going operational service delivery needs or basic service needs
- Definitions
- Responsibilities
 - City Council
 - City Manager
 - Finance Department
 - Departments
- Procedures and General Guidelines



Grants – Federal

- Federal
 - Department of Transportation - \$15,000,000
 - Tualatin and Neighbors Charging Up Project
 - Community Development Block Grant (CDBG) - \$220,000
 - Sagert Street and Las Casitas Neighborhood Pedestrian Safety Enhancement Project
 - Department of Homeland Security - \$245,000
 - Tualatin City Services Badge Access Project
 - Police Department Badge Access Project
 - Immutable Backup & Data Testing Project
 - Multi-factor Authentication Project





Grants – Federal

- Federal
 - Traffic Safety Enforcement - \$60,000
 - Pedestrian Safety
 - Speed Enforcement
 - DUII Enforcement
 - Distracted Driving
 - Safety Belt Enforcement
 - Department of Justice - \$245,000
 - Bulletproof Vest Partnership Program
 - Mental Health Response Training
 - Department of Energy - \$100,000
 - InPipe Micro Hydro Turbine Project





Grants – State

- State
 - Department of Justice - \$115,000
 - Trauma Informed Response Training
 - Department of Transportation - \$1,050,000
 - Tualatin River Greenway Extension Project
 - State Libraries - \$6,000
 - Ready to Read Grant



Grants – County/Other

- County/Other
 - Major Streets Transportation Improvement Program- \$450,000
 - Tualatin River Greenway Trail Extension Project
 - Metropolitan Area Communications Commission - \$85,000
 - Secure VPN Project
 - Police Department Redundant Network Expansion
 - METRO - \$19,000
 - Metro Area Cleanup Grant



QUESTIONS

