



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Mike McCarthy, City Engineer
Abby McFetridge, Engineering Associate

DATE: August 26, 2024

SUBJECT:

Consideration of **Resolution No. 5803-24** Awarding the Contract for Conceptual and Preliminary Design of the 65th / Borland / Sagert Improvements Project

RECOMMENDATION:

Staff recommends that Council approve the resolution awarding and authorizing the City Manager to execute a contract with Otak, Inc. for conceptual and preliminary design of the 65th / Borland / Sagert Improvements project in the amount of \$217,984.04.

EXECUTIVE SUMMARY:

This project is included in the City's Transportation System Plan and its purpose is to improve traffic flow and provide other transportation facility improvements to the intersections of SW 65th Avenue with SW Borland Road and SW Sagert Street. The City will collect data and analyze the intersections to assess the existing conditions. Using this information, an alternative analysis will be conducted. To successfully carry out this project, the City must first retain a professional engineering firm to provide project management, design, engineering, public outreach, permitting, and construction management services.

The qualifications-based solicitation was advertised in the Daily Journal of Commerce on May 15, 2024. Five proposals were received before the June 7, 2024 submission deadline. Otak, Inc. submitted the highest-ranked proposal for the project, and submitted a pricing proposal in the amount of \$217,984.04. This figure consists of the Conceptual Design and Preliminary Design phases of the project, and does not include subsequent project phases, which include Environmental Permitting Preliminary Analysis, Detailed Design, Right-of-Way Acquisition, Environmental Permitting, Final Design and Bid Support, and Construction Management and Inspection, which will be the subject of a separate contract that staff will submit for Council approval at a later date.

OUTCOMES OF DECISION:

Adopting the resolution and authorizing contract execution would allow design for this project to proceed.

FINANCIAL IMPLICATIONS:

Funds for this project are available in the Transportation Development Tax Fund.

ATTACHMENTS:

Resolution No. 5803-24 Awarding Contract