



## CITY OF TUALATIN Staff Report

**TO:** Honorable Mayor and Members of the City Council  
**THROUGH:** Sherilyn Lombos, City Manager  
**FROM:** Kevin R. McConnell, City Attorney  
**DATE:** August 26, 2024

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**SUBJECT:**

Review of proposed revisions to Council Rules.

**EXECUTIVE SUMMARY:**

On February 26, 2024, Council appointed a Council Rules Subcommittee to review the Rules and report back with proposed changes, if any. On June 24, 2024, Council reviewed the proposed revisions to the Council Rules forwarded by the Council Rules Subcommittee. The revisions focused on: 1) Council decorum (interactions among Members of Council and Public Comment), 2) Council Travel Policy (airfare); 3) Mandatory Oregon Government Ethics and Council Rules training and 4) Virtual Council Meeting attendance.

After review, the Council directed the City Attorney to make further proposed revisions to the Rules as follows:

- Rule 1G(2)(j): Clarify what announcements and information may properly be presented during this agenda item;
- Rules 8A(4) and (5): Requiring members of Council to attend or view Oregon Government Ethics and Council Rules training: i) within one year of assuming office and ii) within one year of reelection; and
- Rule 8B(1): Clarifying Council's commitment to maintain decorum and work together to advance the community's interests

During this process, the City Attorney also made minor revisions to Rule 1B (Council) to reference the current Council Position term end dates and reference the correct citations to the Oregon Public Meeting and Records Laws throughout the Rules.

All of the proposed revisions are included in the attached Draft- Council Rules (new language in red)

If there is general consensus to consider the approval of these revisions, staff will prepare a resolution amending the City of Tualatin Council Rules for Council review at an upcoming Council Business Meeting. The City Council may also choose to not move forward with the proposed revisions or direct staff to draft additional revisions to the Rules.

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**ATTACHMENTS:**

- Draft- Council Rules