



TUALATIN CITY COUNCIL

OFFICIAL MEETING MINUTES
FOR MARCH 24, 2025

PRESENT: Mayor Frank Bubenik, Council President Valerie Pratt, Councilor Bridget Brooks, Councilor Christen Sacco

ABSENT: Councilor Maria Reyes, Councilor Cyndy Hillier, Councilor Octavio Gonzalez

Call to Order

Mayor Bubenik called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Announcements

1. Arbor Month Presentation, Proclamation and Youth Recognition

Tualatin Parks Advisory Committee (TPARK) Chair Emma Gray and Student Member Cosimah Slider presented information and activities for Arbor Month. Member Slider spoke to Tualatin's Tree City USA designation.

Arbor Month poster and photo contest winners were announced and presented with their prizes.

Councilor Sacco read the proclamation declaring April 2025 as Arbor Month in the City of Tualatin.

2. Proclamation Declaring March 31, 2025 as Transgender Day of Visibility in the City of Tualatin

Councilor Sacco read the proclamation declaring March 31, 2025 as Transgender Day of Visibility in the City of Tualatin.

3. Proclamation Declaring April 6-12, 2025, as National Library Week in the City of Tualatin

Library Director Jerianne Thompson presented information on National Library Week.

Council President Pratt read the proclamation declaring April 6-12, 2025, as National Library Week in the City of Tualatin.

4. Welcome Home Community Conversation Event Announcement

Interim Community Development Director Steve Koper announced the Welcome Home Community Conversations event to be held on March 27, 5-7 p.m., at the Tualatin Library. He encouraged members of the public to attend.

5. Proclamation Declaring April 21-25, 2025 as National Community Development Week in the City of Tualatin

Councilor Brooks read the proclamation declaring April 21-25, 2025 as National Community Development Week in the City of Tualatin.

6. State of the City Announcement

Mayor Bubenik announced the State of the City event to be held on April 23, 7:30 a.m., at the Grand Hotel at Bridgeport. He encouraged residents to attend.

Public Comment

Patricia Parsons addressed the Council regarding land use notifications, referencing discussions from the work session. She urged the Council to consider expanding notifications to include all occupants, not just property owners, and to use larger format signs. Ms. Parsons emphasized that the benefits of these changes would outweigh the costs.

Danny O'Neil, CIO Land Use Officer, raised concerns about speed and sidewalk conditions along Norwood Road. He stressed the need for improvements to enhance safety in the area.

Michelle Palma advocated for improved ADA transportation services for dialysis patients in Tualatin. She highlighted the impact of the discontinuation of Ride Connection services previously provided by Washington County.

Consent Agenda

Motion to adopt the consent agenda made by Council President Pratt, Seconded by Councilor Sacco. Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Sacco

MOTION PASSED

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of February 24, 2025
2. Consideration of **Resolution No. 5868-25** Awarding a Contract for Cured In Place Plastic (CIPP) Pipe Relining Services to Insituform Technologies, LLC.
3. Consideration of **Resolution No. 5871-25** Amending the City of Tualatin Fee Schedule and Rescinding Resolution No. 5784-24
4. Consideration of Approval of Late Liquor License Renewal for 2025

Special Reports

1. Outside Agency Grant Awardee- Family Promise of Tualatin Valley

Family Promise of Tualatin Valley Director of Programs Mayra Mendoza presented an overview of the organization's work. She stated they provide shelter, case management, food, and housing navigation services for individuals experiencing homelessness. In 2024, the organization provided 58,775 bed nights of shelter, and 258 individuals received financial assistance to remain housed. Ms. Mendoza expressed gratitude for the Council's continued support through the Outside Agency Grant program.

Councilor Brooks thanked Family Promise for their vital contributions to the community.

2. Tualatin Library Advisory Committee Annual Report

Tualatin Library Advisory Committee (TLAC) Chair Dana Paulino and Vice-Chair Ashley Payne presented the committee's annual report. Vice-Chair Payne stated that over the past year, the committee engaged in updates related to the Washington County Cooperative Library Services public library evaluation project, reviewed library service policies and best practices, provided recommendations on the Makerspaces Use Policy, and received reports from various library committees. Chair Paulino highlighted strategic accomplishments, including record program attendance, the initiation of an assessment of the library volunteer program, and a user survey. Vice-Chair Payne shared the library's newly designed mascot, which will be implemented in the coming year. She outlined the committee's 2025 action plan, which includes remaining actively involved, supporting the implementation of the library's marketing plan, and advancing the City Council's vision to promote equity and inclusion in library programs and services.

Chair Paulino stated that the committee has two recommendations: to protect the Tualatin Library's open hours and to maintain the current level of library materials, programs, and services. She affirmed the committee's dedication to identifying solutions for adequately funding the library.

Council President Pratt asked whether the committee had explored alternative funding sources. Library Director Jerianne Thompson stated that the committee plans to meet with the Finance Director to discuss funding options in the future.

Councilor Brooks inquired about the intended use of the new mascot. Director Thompson explained that its role is still being developed as part of the library's marketing plan, with an official launch planned for the summer.

Councilor Sacco asked whether the mascot had been named. Director Thompson stated that it does not yet have a name.

Mayor Bubenik expressed his support for the library and emphasized the importance of minimizing disruptions to its operations.

3. Tualatin Park Advisory Committee Annual Report

Tualatin Parks Advisory Committee (TPARK) Chair Emma Gray and Vice-Chair Beth Dittman presented the committee's annual report. Chair Gray stated that in 2024, the committee held 29 meetings, attended 17 activities, and contributed a total of 371 volunteer hours. Vice-Chair Dittman explained that the committee meets regularly, represents the Parks and Recreation system to the Council, attends events to promote community participation, and serves as the Bee City Facilitation Committee and the Tree City USA Board. She highlighted accomplishments from the past year, including supporting the completion of the facilities inventory, aligning parks operations with the Climate Action Plan, promoting pollinator education, engaging youth through collaboration with the Youth Advisory Committee, and participating in the selection of the new Parks Director. She also noted the committee's work as the ad hoc oversight group for the Parks Bond and Utility Fee projects. Chair Gray stated that the committee's 2025 goals focus on strengthening collaboration with city departments, deepening their understanding of parks funding, exploring sustainability initiatives, and continuing oversight of funded projects such as trail construction, river access improvements, and park facility upgrades.

Council President Pratt thanked the committee for incorporating the Council's goals into their work.

Councilor Brooks expressed appreciation for the committee's strong partnership within the community.

General Business

1. Consideration of Recommendations from the Council Committee on Advisory Appointments

Council President Pratt and Councilor Sacco presented the committee's recommendation.

Motion to adopt the recommendation made by Councilor Sacco, Seconded by Council President Pratt.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Sacco

MOTION PASSED

Council Communications

Councilor Brooks acknowledged the spring equinox and recognized the celebrations observed by various religions.

Adjournment

Mayor Bubenik adjourned the meeting at 8:15 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor