



City of Tualatin

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UNOFFICIAL

CORE AREA PARKING DISTRICT

MINUTES January 21, 2025

MEMBERS PRESENT:

Aaron Welk, Chair
Heidi Kindle
Maria Reyes
Taylor Sarman
Amy Trevor
Heather Weber

STAFF PRESENT:

Bryce McKenna
Lisa Thorpe

MEMBERS ABSENT:

Gary Haberman

GUESTS: None

1. CALL TO ORDER:

called the meeting to order at 12:05 pm.

2. ROLL CALL:

Roll call was taken noting that Haberman was absent.

3. APPROVAL OF MINUTES:

MOTION by Sarman, SECOND by Kindle to approve the minutes of the October 15, 2024 meeting. MOTION CARRIED unanimously.

4. ANNOUNCEMENTS:

Introductions – all attendees introduced themselves and shared information about their businesses and how long they've been on the Board.

5. REGULAR BUSINESS:

5.1 Future Meetings, dates and attendance – our next meetings are on the Tuesday following the third Monday of the month which are April 22nd, July 22nd and October 21st this year

5.2 Project Updates – McKenna gave an update on CAPD projects including the fixing of the damaged sidewalks in the white lot which will be partially paid with federal funding and will address tripping hazards and compliance issues with the Americans with Disabilities Act. Sidewalk repair will begin soon and the big tree by Key Bank

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will be saved. He reported that all parking lots will have work done on them the late summer of 2026 including crack sealing, slurry sealing, and striping, and that they will be conducting an assessment and create a 5-year project plan for parking lot maintenance which will be presented at the April meeting. He also mentioned that his staff is working closely with the Parks Maintenance staff to plan timing of the slurry seals in the lots which will save the city money. Thorpe also gave an update on the Veterans' Plaza.

6. OTHER BUSINESS:

Kindle asked about the types of complaints we have received about the lots. Thorpe replied that they were of cars parking all day in short-term spaces causing problems for customers who are trying to do short-term business or attend short-term meetings. The city's Enforcement Officer has been giving warnings to people parking long-term in the short-term spots. Kindle recommended that something be put on a future agenda to discuss allocation of spots.

Kindle also recommended that a letter be sent out to businesses in that area informing them of time restrictions on those spots.

Thorpe announced that she is retiring February 28th, thanked them for their work and informed them that McKenna will be taking over the meetings. McKenna handed out thank you gifts for volunteering their time.

7. ADJOURNMENT

MOTION by Kindle SECONDED by Weber to adjourn the meeting at 12:26 pm
MOTION PASSED unanimously.

Lisa Thorpe, Meeting Recorder