



*City of Tualatin*

**CITY OF TUALATIN**  
**Staff Report**

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Ross Hoover, Parks and Recreation Director  
Rich Mueller, Parks Planning and Development Manager

**DATE:** January 8, 2024

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**SUBJECT:**

Consideration of **Resolution No. 5746-24** Awarding a Contract for a Parks and Recreation Facilities Assessment and Study to Sazan Group, Inc.

**RECOMMENDATION:**

Staff recommends Council award a contract to Sazan Group, Inc. for assessments, evaluation, inventory, and planning for parks and recreation facilities, and authorize the City Manager to enter into a contract for consulting services.

**EXECUTIVE SUMMARY:**

The 2019 Parks and Recreation Master Plan identified the need to plan and prioritize facility assets, stewardship and sustainability. Within the park system there are approximately 38 buildings and structures. These facilities range between 27 years and 98 years old. Many facilities were built as residential structures, and now have public occupancy challenges. This assessment and study is intended to inform the current status of park facilities, prioritize renovations, provide cost estimates for public occupancy, include recommendation for decommission, and provide information for future planning.

**FINANCIAL IMPLICATIONS:**

This project is funded in the Parks Utility Fund budget.

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**Attachments:**

Resolution 5746-24