



Contract No:

CONTRACT AMENDMENT No: 2

This Amendment is made and entered into, by and between Washington County, a political subdivision of the State of Oregon, and City of Tualatin

This amendment modifies that certain contract between the parties, the original contract number being 21-0002

The contract is amended as follows:

- 1) Agreement is extended two years, the expiration date is December 31, 2025 unless otherwise amended.
2) The annual reimbursement maximum for the term of this Amendment that the City agrees to reimburse to tow companies is \$2,000 for each abandoned/parking violation tow the City ordered that meets the reimbursement criteria up to the total reimbursement maximum number. The revised rate is in effect beginning 1 January 2024.
3) Exhibit revisions are attached:
a. Exhibit 1 is revised to a reimbursement maximum of \$2,000 (Attached).
b. Exhibit 2 is revised, 2024 - 2025 Annual Cap Chart (Attached).
4) Tow companies will be allowed 48 hours (not including weekends and holidays) to respond for abandoned/parking violation tows.
5) The City agrees to comply with ORS 98.857 and provide recovered stolen vehicle registered owner information to the tow company when a recovered stolen vehicle is towed. Exhibit 5 (attached) provides an optional template form for use if the City does not have their own form.

The most recent insurance requirements are found in ECATS contract number: N/A

Attachment C: Insurance requirements are replaced with the updated Attachment C.

Effective Date of Amendment: November 30, 2023, or upon final signature, whichever is later. All other terms and conditions of the original contract shall remain in full force and effect.

FOR CONTRACTOR:

By my signature below, I certify that I am authorized to execute this contract on behalf of Contractor.

Authorized Signature, Date, Printed Signatory Name, Title, Telephone, E-Mail Address

FOR COUNTY:

Authorized Signature, Date, Printed Signatory Title

FOR WASHINGTON COUNTY USE ONLY
County Contract Administrator: Melaney Koch
Phone: 503-846-2741
Email: Melaney\_Koch@washingtoncounty.or.gov



# SHERIFF

WASHINGTON COUNTY

CONSERVING THE PEACE THROUGH VALUES DRIVEN SERVICE / SHERIFF CAPRICE MASSEY

## Abandoned/Parking Violation RV Reimbursement Request

To: WCSO Tow Coordinator

Fax: (503) 846-2719

Date request submitted: \_\_\_\_\_

Tow Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone number: \_\_\_\_\_

Primary contact: \_\_\_\_\_

Vehicle license plate or VIN: \_\_\_\_\_

Date of tow: \_\_\_\_\_

Include the following documentation with your request:

- Receipt showing cost of disposal
- Copies of notification(s) sent to vehicle owner
- Photos of vehicle
- Photos of garbage/hazardous materials (when applicable)

Description of garbage or hazardous materials:

\_\_\_\_\_  
\_\_\_\_\_

### WCSO Tow Coordinator Use Only:

- Vehicle tow was ordered by \_\_\_\_\_ (agency).
- Receipt showing cost of disposal was provided.
- Copies of correspondence attempts sent to vehicle owner was included.
- Verify in DMV that the vehicle owner matches the owner notification provided.
- Photos of vehicle and garbage/hazardous materials were provided (when applicable).

Upon review, request is:

- Approved and submitted for \$\_\_\_\_\_ payment on \_\_\_\_\_. *Max reimbursement amount is \$2,000. If disposal was less than \$2,000, payment will be in the amount of disposal.*
- Denied due to: \_\_\_\_\_

Request reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

## 2024-2025 – ANNUAL CAP CHART

**Reimbursing \$2,000 (or the actual disposal cost if it is less than \$2,000)**

| AGENCY          | MAXIMUM CAP<br>ON ANNUAL<br>REIMBURSEMENT | MAXIMUM<br>CAP ON<br>ANNUAL<br>TOWS |
|-----------------|---|-------------------------------------|
| Banks PD        | \$2,000                                   | 1                                   |
| Beaverton PD    | \$12,000                                  | 6                                   |
| Cornelius PD    | \$2,000                                   | 1                                   |
| Forest Grove PD | \$2,000                                   | 1                                   |
| Gaston PD       | \$2,000                                   | 1                                   |
| Hillsboro PD    | \$12,000                                  | 6                                   |
| King City PD    | \$2,000                                   | 1                                   |
| North Plains PD | \$2,000                                   | 1                                   |
| Sherwood PD     | \$2,000                                   | 1                                   |
| Tigard PD       | \$6,000                                   | 3                                   |
| Tualatin PD     | \$4,000                                   | 2                                   |
| WCSO            | \$14,000                                  | 7                                   |

## Recovered Stolen Vehicle – Tow Company Notification

To: \_\_\_\_\_  
(tow company)

Date of tow: \_\_\_\_\_

Case number: \_\_\_\_\_

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Vehicle plate: \_\_\_\_\_ State: \_\_\_\_\_

or

VIN: \_\_\_\_\_

Make: \_\_\_\_\_ Year: \_\_\_\_\_

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Owner name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone number: \_\_\_\_\_

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Law Enforcement Agency: \_\_\_\_\_

Date sent: \_\_\_\_\_ Sent by: \_\_\_\_\_