



# TUALATIN CITY COUNCIL

## OFFICIAL MEETING MINUTES FOR JUNE 23, 2025

**PRESENT:** Mayor Frank Bubenik, Council President Valerie Pratt, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Cyndy Hillier, Councilor Christen Sacco, Councilor Octavio Gonzalez

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### Call to Order

Mayor Bubenik called the meeting to order at 7:00 p.m.

### Pledge of Allegiance

### Public Comment

Patricia Parsons would like to see recycling bins added to the parks. She also would like to see enforcement at the four way stop on Ibach Street and potentially a blinking crosswalk.

Ramsey Colishaw expressed concerns with leaf blowing and the effects it has on the environment.

### Consent Agenda

Motion to adopt the consent agenda made by Council President Pratt, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

### MOTION PASSED

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of June 9, 2025
2. Consideration of **Resolution No. 5885-25** Authorizing Changes to the FY 2024-2025 Adopted Budget
3. Consideration of **Resolution No. 5889-25** Authorizing Personnel Services Updates for Non-Represented Employees for FY 2025-2026
4. Consideration of **Resolution No. 5890-25** Approving and Authorizing Provision of Workers' Compensation Insurance Coverage to Volunteers of the City of Tualatin
5. Consideration of **Resolution No. 5891-25** Adopting the City of Tualatin 2026-2030 Capital Improvement Plan
6. Consideration of **Resolution No. 5892-25** Authorizing the City Manager to Execute an Intergovernmental Agreement for Participation in the Broadband Users Group

7. Consideration of **Resolution No. 5894-25** Authorizing the City Manager to Execute a Project Funding Agreement with the Energy Trust of Oregon, Inc. for the Micro Hydro Turbine Project at the Tualatin City Services (TCS) Site

## **Special Reports**

1. Outside Agency Grant Awardee- Love, Inc.

Love Inc. Executive Director Ken Caron thanked the Council for their continued partnership in supporting community members in need. He stated that the city's grant funding has been instrumental in allowing the organization to keep its doors open. Director Caron also shared several client testimonials illustrating the impact of their services.

## **Public Hearings - Legislative or Other**

1. Consideration of **Resolution No. 5888-25** Adopting the City of Tualatin Budget for the Fiscal Year Commencing July 1, 2025, Making Appropriations, Levying Ad-Valorem Taxes, and Categorizing the Levies

Mayor Bubenik opened the hearing in accordance with state law.

Finance Director Don Hudson presented a resolution adopting the City of Tualatin's budget for the fiscal year commencing July 1, 2025, making appropriations, levying ad valorem taxes, and categorizing the levies. He stated the Budget Advisory Committee approved the budget on May 28 and forwarded it to the Council for consideration. Director Hudson stated council may make changes not exceeding 10% of the total budget. He presented two amendments: the first carries over \$6,000 in Library funds for promotional items related to the new mastodon mascot and rebranding that will not be expended by June 30; the second adds \$40,000 to the Parks and Recreation budget to support a new meal program at the Juanita Pohl Center, following Council direction at the June 9 meeting to replace the Meals on Wheels lunch service. Director Hudson stated with these amendments, the total proposed budget for FY 2025-26 is \$165,489,430.

Director Hudson reviewed the Council priorities addressed in the budget. He stated the resolution imposes a general government tax rate of \$2.2665 per \$1,000 of taxable assessed value, along with \$5,263,160 levied for bonded debt.

## **PUBLIC COMMENT**

None.

## **COUNCIL QUESTIONS**

Councilor Brooks asked if the budget includes funds to continue the Bee City certification. Director Hudson stated that the funding is available in the Parks and Recreation Department Budget.

Mayor Bubenik closed the hearing.

Motion to adopt Resolution No. 5888-25 adopting the City of Tualatin budget for the fiscal year commencing July 1, 2025, making appropriations, levying ad-valorem taxes, and categorizing the levies made by Councilor Brooks, Seconded by Council President Pratt.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

MOTION PASSED

## **General Business**

1. Consideration of **Ordinance No. 1450-25** Establishing a Core Area Parking District Tax Rate for Fiscal Year 2025/26

Finance Director Don Hudson presented an ordinance establishing the core area parking district tax rate for FY 25/26. He stated the Core Area Parking District Board met and determined to maintain the current tax rate for the district.

Motion for first reading by title only made by Councilor Brooks, Seconded by Council President Pratt.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

MOTION PASSED

Motion for second reading by title only made by Councilor Brooks, Seconded by Council President Pratt.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

MOTION PASSED

Motion to adopt Ordinance No. 1450-25 establishing a Core Area Parking District tax rate for fiscal year 2025/26 made by Councilor Brooks, Seconded by Councilor Reyes.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

MOTION PASSED

2. Consideration of **Resolution No. 5887-25** Amending Water, Sewer, Stormwater, Road, and Parks Utility Fee Rates Inside the City of Tualatin and Rescinding Resolution No. 5785-24

Finance Director Don Hudson presented a resolution amending utility rates for water, sewer, stormwater, and road utility fees. He stated the water, sewer, and stormwater rates are based on recommendations outlined in the City's adopted master plans. The road utility fee is determined using a three-part index that includes the Consumer Price Index, fuel prices, and construction cost index, as detailed in the staff report. Director Hudson noted that the average residential customer will see their monthly utility bill increase by approximately \$7.27.

Councilor Gonzalez asked about the System Development Charges (SDCs) and whether those funds would be used to support the Climate Action Plan. Director Don Hudson clarified that SDCs are designated for infrastructure projects and are not intended to fund the Climate Action Plan.

Motion to adopt Resolution No. 5887-25 amending water, sewer, stormwater, road, and parks utility fee rates inside the City of Tualatin and rescinding Resolution No. 5785-24 made by Council

President Pratt, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

MOTION PASSED

3. Consideration of **Resolution No. 5893-25** Calling on Clean Water Services to Take Certain Actions

Mayor Bubenik stated that this is the resolution that Council President Pratt requested at the last meeting.

Clean Water Services Chief Utility Relations Officer Joe Gall expressed support for the proposed utility rate recommendations, emphasizing Clean Water Services' commitment as a partner with the City.

Council President Pratt stated that the Council aims to be fiscally responsible, and part of that includes hearing from all city partners when making rate decisions.

Mr. Gall added that Clean Water Services will be hosting upcoming meetings with local jurisdictions to further discuss regional coordination and service planning.

Motion to adopt Resolution No. 5893-25 calling on Clean Water Services to take certain actions made by Council President Pratt, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

MOTION PASSED

4. Consideration of Recommendations from the Council Committee on Advisory Appointments

Councilor Reyes stated the committee met and interviewed applicants. Councilor Sacco and Council President Pratt read the names of the recommended applicants.

Motion to approve the recommendations as presented made by Councilor Sacco, Seconded by Council President Pratt.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

MOTION PASSED

**Council Communications**

Councilor Brooks noted that a travel advisory had been issued by the U.S. State Department. She also recognized Susan Noack's birthday and expressed appreciation for her many contributions to the community.

**Adjournment**

Mayor Bubenik adjourned the meeting at 7:45 p.m.

Sherilyn Lombos, City Manager

\_\_\_\_\_ / Nicole Morris, Recording Secretary

\_\_\_\_\_ / Frank Bubenik, Mayor