



*City of Tualatin*

## CITY OF TUALATIN Staff Report

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Ross Hoover, Parks and Recreation Director  
Rich Mueller, Parks Planning and Development Manager

**DATE:** November 23, 2020

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**SUBJECT:**

Consideration of **Ordinance No. 1447-20** Establishing a Parks Utility; and Creating Tualatin Municipal Code Chapter 3-7

**EXECUTIVE SUMMARY:**

The Parks and Recreation Master Plan demonstrates that many of the current parks and facilities are 25 to 30 years old and in need of renovation, replacement, and improvement. Staff presented data about the parks system condition and cost estimates to maintain, repair and renovate park assets to Council on January 27, February 1, June 22, August 10, and October 26. At the October 26 meeting during Council discussion on funding options, staff was directed to provide information on a Parks Utility Fee of \$2.00 to \$5.00 per month.

The park utility fee is proposed as a two-step process. The first step is Council consideration to authorize charging a parks utility fee, and the second step is Council consideration to set the fee amount. This process is scheduled to occur over two Council meetings, which include consideration on November 23 to authorize the fee, and setting the fee on December 14, 2020.

Tonight staff will present the parks utility fee process, fee amounts, project examples, comparable cities having park utility fees, and next steps.

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**Attachments:**

Ordinance No. 1447-20  
Presentation