



# TUALATIN CITY COUNCIL

## OFFICIAL WORK SESSION MEETING MINUTES FOR JANUARY 12, 2026

**PRESENT:** Mayor Frank Bubenik, Council President Valerie Pratt, Councilor Bridget Brooks, Councilor Cyndy Hillier, Councilor Christen Sacco, Councilor Octavio Gonzalez

**ABSENT:** Councilor Maria Reyes

---

Mayor Bubenik called the meeting to order at 5:00 p.m.

### **1. Board & Committee Summit Summary Report.**

Deputy City Manager Megan George presented the Boards and Committees Summit summary report. She stated that the first event of this type for the city was held on December 10, with 37 board and committee members in attendance. Manager George outlined the goals of the event, which included providing the City Council with information directly from board and committee members who advise the Council on matters of interest to the City, connecting board and committee members to the City Council's 2030 Vision, providing opportunities for interaction among board and committee members and the City Council, and showing appreciation for board and committee members while strengthening the sense of community and service in Tualatin. Manager George stated that small group activities were held during the summit, during which participants responded to questions related to Tualatin and its governance. She also described the Human Spectrum exercise and shared a summary of the results from that activity.

Council President Pratt stated that the event was well received and that she appreciated the opportunity to make connections with board and committee members. She stated that she would be open to holding the event again in the future.

Councilor Sacco stated that the event was validating for the work being done by the city and that she found the Human Spectrum exercise helpful.

Councilor Brooks stated that she would have liked to hear more directly from members of the Spanish-speaking community.

Councilor Hillier stated that she enjoyed the opportunity to connect with community members in that forum.

Councilor Gonzalez stated that he appreciated seeing all the committees come together and expressed interest in holding the event again in the future.

Mayor Bubenik stated that the validation provided by board and committee members was helpful and that he was encouraged to hear that the community is willing to take more risks.

### **2. City Council 2025 Priorities Update.**

City Manager Sherilyn Lombos presented an update on the City Council's 2025 priorities and reviewed progress across the seven focus areas. She stated that work is underway or ongoing in most areas, with several items completed, and provided an overview of progress related to

neighborhood engagement, housing, economic development, transportation, environmental initiatives, parks, and culture and identity.

Manager Lombos reported that neighborhood engagement efforts include completed street tree inventory work, ongoing sidewalk maintenance programs, continued coordination with Community Involvement Organizations, neighborhood investment programs, and ongoing Community Emergency Response Team training. Housing-related work includes an active housing capacity analysis, completed legislative updates, and ongoing efforts to address housing instability and homelessness through advocacy and regional coordination.

Manager Lombos stated that economic development priorities are focused on downtown revitalization, which is in early stages, with policy discussions anticipated later in the year. Work continues on business retention and expansion, stakeholder engagement, and exploration of destination signage. Transportation priorities include a completed Transportation System Plan update, ongoing work to prioritize projects and funding, continued advocacy through the City's lobbyist, and regular updates to Council.

Manager Lombos reported that environmental priorities include implementation planning for the Climate Action Plan, the recent hiring of a Climate Action Program Manager, secured funding for seismic valve installation, and ongoing programmatic initiatives. Parks priorities include continued communication on projects and programs, ongoing review of recreation program access and sustainability, completion of park projects, implementation of new attendance tracking tools, and exploration of funding options for long-term maintenance. Culture and identity efforts include continued IDEA Committee coordination, progress on trauma-informed training, early work on a City Communications Plan, development of a new City website, and ongoing efforts to strengthen strategic planning skills across the organization.

Councilor Brooks asked when Council will see the results of the Gaps and Needs Analysis. Manager Lombos stated that staff are still working through the analysis and that it will be brought forward to Council once complete.

Council President Pratt thanked staff for the refresher on the Council's goals and priorities.

Councilor Gonzalez asked questions related to parks maintenance funding as a priority, water conservation efforts within the Climate Action Plan, including irrigation credits and internal operational practices, the status of a potential food cart incubator program, parking availability for residential apartments, and whether outdated zoning in the Leveton area may be acting as a deterrent to development. He also asked about CIO involvement and collaboration with committees, bid processes without change orders, and how these issues align with Council priorities.

Councilor Hillier asked how Councilors should submit ideas for new goals to be discussed. Manager Lombos stated that ideas may be shared by email and that there will be dedicated time to discuss priorities during the Council Advance.

### **3. *Pre-Approval of Proclamations for 2026.***

City Manager Lombos presented the proposed list of proclamation approvals for 2026 and explained the City's tiered proclamation policy. She stated that Tier 1 proclamations relate directly to the City of Tualatin organization and City-sponsored programs and do not require prior Council

approval to be placed on an agenda. Tier 2 proclamations originate from another branch of government or from organizations that receive City funding and do not require prior Council approval. Tier 3 proclamations are requests from community partners and require prior Council approval before being placed on an agenda. Tier 4 proclamations include all other requests and likewise require prior Council approval.

Councilor Hillier asked whether National Mental Health Awareness Month, observed in May, should be added to the proclamation list.

Councilor Sacco requested adding Transgender Day of Visibility in March. Manager Lombos stated that the IDEA Committee would discuss the request and bring a recommendation forward.

Councilor Brooks supported pre-approving the presented proclamation list. She stated that she would like all proclamations issued in the prior year to be considered for inclusion in future lists and agreed that Mental Health Awareness Month should be included.

Councilor Gonzalez asked whether certain proclamations could be consolidated, such as combining Pride Month and Transgender Day of Visibility into a single proclamation.

Mayor Bubenik summarized the discussion and stated that Mental Health Awareness Month should be added as a Tier 4 proclamation and that Juneteenth could be reclassified as a Tier 1 proclamation.

Councilor Sacco expressed concern that proclamations not included on the list could be overlooked and miss recognition.

Councilor Hillier asked whether proclamations could still be requested outside of the approved list. Manager Lombos stated that proclamations may still be added throughout the year as requests are received.

Council consensus was reached to add Mental Health Awareness Month to the proclamation list.

#### **4. Request for Proclamation.**

Councilor Brooks spoke in support of the proclamation and stated that she appreciated the opportunity to recognize the work being done and the importance of acknowledging the issue through a formal proclamation.

Councilor Hillier asked whether there were direct ties between the proclamation and the Tualatin community and whether the organization or effort had a local connection. Councilor Gonzalez similarly asked whether community members are involved with or represented by the organization associated with the proclamation, noting the importance of local relevance.

Council President Pratt spoke in support of the proclamation and stated that she supported adding it to a future agenda for further consideration and discussion.

Council consensus was reached to add the proclamation to a future Council meeting agenda.

#### **5. Council Meeting Agenda Review, Communications & Roundtable.**

City Manager Sherilyn Lombos presented her Manager's Report. She stated that the city is preparing an application for the Community Development Block Grant requesting funding for rapid flashing beacons, she noted that a presentation related to the application will be coming before the Council. Manager Lombos stated that picnic shelter reservations are now open for the upcoming summer season. She stated that the Police Department lobby will be closed from January 15<sup>th</sup>-18<sup>th</sup> to accommodate a remodel. Manager Lombos shared that the Sustainable Cities program in partnership with the University of Oregon is underway and that students recently visited downtown Tualatin as part of their coursework. She announced that Volunteer Coordinator Jackie Konen is retiring and stated that the City received more than 200 applications for the position.

Councilor Gonzalez stated he attended the Immigration Support Meeting for Cities and Counties, which focused on coordination and support efforts related to immigration issues.

Councilor Brooks stated she attended the Council Advance preparation meetings, met with Explore Tualatin Valley, attended a Policy Advisory Board meeting, and participated in a presentation by Representative Bohman regarding the state's budget shortfall.

Councilor Sacco stated she attended the Inclusion, Diversity, Equity, and Access (IDEA) Committee meeting, the Citizen Advisory Committee meeting, and the Clackamas County Coordinating Committee meeting.

Councilor Hillier stated she attended the Washington County Consolidated Communications Agency meeting.

Council President Pratt stated she attended the City's Employee Appreciation Breakfast, the Tualatin Police Foundation Shop with a Cop event, the housing forum, and a community holiday event hosted by the Latino Wellness Association and Tualatin Together, the Clackamas County Business Association meeting, and the League of Oregon Cities Women's Caucus meeting.

Mayor Bubenik stated he attended the Metro Mayors Consortium meeting, the Washington County Coordinating Committee meeting, a Washington County presentation on transportation gaps, a League of Oregon Cities regional meeting, the Joint Policy Advisory Committee meeting, and the Washington County Mayors and Chair meeting, the Core Opportunity and Reinvestment Area meeting, the launch of the University of Oregon Design Studio project, and the Aging Task Force meeting.

## **Adjournment**

Mayor Bubenik adjourned the meeting at 6:53 p.m.

Sherilyn Lombos, City Manager

\_\_\_\_\_ / Nicole Morris, Recording Secretary

\_\_\_\_\_ / Frank Bubenik, Mayor