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Submission information

Form: [Outside Agency Funding Request Form](#) [1]
Submitted by Visitor (not verified)
Thu, 07/16/2020 - 12:25pm
73.25.86.211

Agency Contact Information

Agency Name

East Washington County Partnership Council Inc., DBA Good Neighbor Center

Address

11130 SW Greenburg Road

City

Tigard

State

OR

Zip Code

97223

Contact Name

Renee Brouse

Contact Telephone Number

15034436084228

Contact Email Address

rbrouse@goodneighborcenter.org

Agency Request Information

Request

\$5,000

What is the Request for?

This request is for operational support for our newly launched Child Care Preschool Program. This is a new component to our robust Children's Program. The Children's Program as a whole includes after-school programming, summer school, mentoring, and now a child care/preschool program for those in shelter. We launched the new program in January of 2020.

This new program is designed to provide much needed care and support for infants through preschool while parents are working or searching for employment. A learning environment is created so that children have hands on opportunities for early childhood learning as well as safe care. We are hoping to extend this program to families who are in our housing program.

Keeping the kids in shelter safe, learning and thriving in an environment they did not create is the overall objective of the GNC Children's Program.

Describe the Agency's Mission

The mission of Good Neighbor Center is to provide safe, emergency housing with supportive empowering services for homeless families. We believe in providing a hand up not a hand out. This philosophy is shown through the promotion of self sufficiency and can be seen through the services we offer which include case management, housing and employment assistance, and educational programs for parents and children.

What Group of Citizens in Tualatin Does Your Organization Target?

Homeless families

What Types of Services will be Provided in the Funding Request Year?

We will continue to operate our After School and Summer School Program, as well as continue to build out our Child Care/Preschool Program. We also hope to add our housing program to the service. The child care program helps to alleviate barriers to employment.

We will also include much needed clothing items to our new families. With the COVID situation we have not been accepting donations of used items. Once we reach Phase 2, we will accept some items, however, we are concerned for the safety of the children. Some funds will be used for clothing items the kids might need such as shoes, coats etc.

How Many Tualatin Residents will be Served?

We serve 75-100 families in shelter annually. These families come to us from all over the Washington County area, but our primary focus is Tigard, Tualatin and Sherwood. We house 9 families at a time up to 45 people. Our housing program assists 12 families at a time.

What Percentage of Your Program is Dedicated to Service in Tualatin?

Approximately 10% of those we serve call Tualatin home. The 2020 data shows the poverty rate in Tualatin is 10.29% or 2,847 individuals.

If You are Requesting Funds from Tualatin and Other Governments in Oregon, Please List Them Here

City of Beaverton

City of Tigard

Washington County Safety Levy

Emergency Shelter Grant

Emergency Food and Shelter Grant

Housing and Urban Development Grant

Agency Organizational / Financial Information**Please Submit Your Budget Information**

[gnc_approved_2020-2021_budget.xlsx](#) [2]

Please Submit Your Board Information

[board_roster_2020-21.docx](#) [3]

Please Submit a Copy of Your 501(c)3 cert.

[501c3.pdf](#) [4]

Other Attachments

Source URL: <https://www.tualatinoregon.gov/node/13520/submission/49991>

Links

- [1] <https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form>
- [2] https://www.tualatinoregon.gov/system/files/webform/gnc_approved_2020-2021_budget.xlsx
- [3] https://www.tualatinoregon.gov/system/files/webform/board_roster_2020-21.docx
- [4] <https://www.tualatinoregon.gov/system/files/webform/501c3.pdf>

Good Neighbor Center
2020-2021 Approved Budget Plan Overview

REVENUES	Budget FY 2019-20	Actual 5/31/2020	Projected Mar-Jun20	Forecast FY 2019-2020	Budget Proposed FY 2020-2021	Current Year vs. 2020/21 Budget Plan	% Change
Washington Cty Serial Levy	297,054.00	382,054.00		382,054.00	304,481.00	(77,573.00)	-20.30%
Wash County Maint Funds	15,000.00	15,000.00		15,000.00	15,000.00	-	0.00%
ESG (COUNTY/CAO)	-	-		-	-	-	#DIV/0!
EFSP (CAO)	21,645.00			28,484.00	20,000.00	(8,484.00)	-29.79%
SHAP (CAO)	171,000.00	103,829.00	67,171.00	171,000.00	171,000.00	-	0.00%
HUD Grant	30,584.00	15,297.00	15,287.00	30,584.00	30,584.00	-	0.00%
CDBG County Grant	-	(250.00)		(250.00)	30,000.00	30,250.00	-12100.00%
City of Beav (CDBG)(City)	22,000.00	14,611.00		22,000.00	17,050.00	(4,950.00)	-22.50%
City of Beav (Soc Serv)	-			-		-	#DIV/0!
City of Tigard	6,900.00	6,900.00		6,900.00		(6,900.00)	-100.00%
City of Beaverton (Gen Fund)		3,065.00		3,065.00		(3,065.00)	-100.00%
City of Tualatin	4,500.00	4,500.00		4,500.00	4,500.00	-	0.00%
Private Donations	90,000.00	84,713.00		84,713.00	90,000.00	5,287.00	6.24%
General Foundation Grants	50,000.00	97,500.00		97,500.00	98,400.00	900.00	0.92%
Building Fund	-			-		-	#DIV/0!
Fundraising Events	50,000.00	22,775.00		21,925.00	30,000.00	8,075.00	36.83%
Children's Program Donations	2,500.00	2,121.00		2,121.00	2,500.00	379.00	17.87%
Interest Income	1,000.00	5,779.00		5,779.00	4,000.00	(1,779.00)	-30.78%
Pathway Home Fund	24,000.00	15,000.00		15,000.00	15,000.00	-	0.00%
Project Homeless Connect	-			-		-	#DIV/0!
Designated Use-Donations	1,000.00	1,750.00		1,750.00	1,000.00	(750.00)	-42.86%
SAIF Dividend	3,400.00			-		-	#DIV/0!
Other Income	1,000.00	18,396.00		18,396.00		(18,396.00)	-100.00%
Health Care Credit	-			-		-	#DIV/0!
General Online Donations	25,000.00	39,995.00		30,186.00	25,000.00	(5,186.00)	-17.18%
PPP Loan		101,065.00					
Total Revenues	816,583.00	934,100.00		940,707.00	858,515.00	(82,192.00)	-8.74%
EXPENSES							
Wages	468,894.00	377,791.00	91,103.00	468,894.00	446,779.00	(22,115.00)	-4.72%
PTO Expense	7,500.00	22,316.00		18,932.00	16,000.00	(2,932.00)	-15.49%
Payroll tax expense	60,956.00	42,511.00	18,445.00	60,956.00	58,935.00	(2,021.00)	-3.32%
Medical/Dental/Life	76,000.00	63,512.00	7,050.00	69,487.00	61,882.00	(7,605.00)	-10.94%
IRA Retirement Plan	8,550.00	5,016.00	1,672.00	6,688.00	7,036.00	348.00	5.20%
Total Personnel Expense	621,900.00	511,146.00		624,957.00	590,632.00	(34,325.00)	-5.49%
Business Liab/Umbrella Ins	6,893.00	10,354.00		9,238.00	9,000.00	(238.00)	-2.58%
Workman's Compensation Ins	7,452.00	8,398.00	354.00	8,752.00	8,748.00	(4.00)	-0.05%
Director & Officer Insurance	2,600.00			2,600.00	2,625.00	25.00	0.96%
Volunteer Insurance	340.00	340.00		340.00	340.00	-	0.00%
Auto Insurance	2,361.00	371.00		1,484.00	-	(1,484.00)	-100.00%
Total Insurance Expense	19,646.00	19,463.00		22,414.00	20,713.00	(1,701.00)	-7.59%
Shelter Food Program		235.00		235.00		(235.00)	-100.00%

Childrens Program	1,500.00	1,942.00		1,942.00	1,500.00	(442.00)	-22.76%
Equipment Lease	4,263.00	4,063.00	387.00	4,449.06	4,700.00	250.94	5.64%
Offsite Storage	500.00	456.00	37.00	493.00	500.00	7.00	1.42%
Client Assistance Expenses	2,000.00	4,071.00		2,392.00	2,000.00	(392.00)	-16.39%
Pathway Home Fund Expense	24,000.00	6,782.00		15,000.00	15,000.00	-	0.00%
Transition Housing Assistance	2,500.00	8,400.00		8,400.00	2,500.00	(5,900.00)	-70.24%
Project Homeless Connect Exp.				-		-	#DIV/0!
Drug Testing				-		-	#DIV/0!
Total Program Expenses	34,763.00	25,949.00		32,911.06	26,200.00	(6,711.06)	-20.39%
Heat	4,400.00	4,057.00	400.00	4,400.00	4,500.00	100.00	2.27%
Electric	11,000.00	9,168.00	900.00	11,000.00	10,000.00	(1,000.00)	-9.09%
Water/Sewer	9,000.00	8,989.00		9,000.00	9,000.00	-	0.00%
Refuse	4,273.00	2,455.00		2,455.00	-	(2,455.00)	-100.00%
Telephone/Internet	4,020.00	3,230.00	283.00	3,758.00	3,500.00	(258.00)	-6.87%
Cell Phone Reimburse	2,700.00	2,092.00	250.00	2,176.00	2,200.00	24.00	1.10%
Floor & Carpet Care		98.00		98.00	100.00	2.00	2.04%
County Maintenance Funds Used	15,000.00	5,094.00		15,000.00	15,000.00	-	0.00%
Facility Maintenance Costs	3,100.00	3,446.00		3,100.00	3,100.00	-	0.00%
General Supplies		638.00			3,000.00		
Total Facility Expenses	53,493.00	39,267.00		50,987.00	50,400.00	(3,587.00)	-7.04%
Financial Audit & Tax Returns	7,875.00	7,875.00		7,875.00	11,375.00	3,500.00	44.44%
Office Supplies	1,900.00	2,548.00		2,336.00	1,900.00	(436.00)	-18.66%
Office Equipment	750.00			750.00	750.00	-	0.00%
Bookkeeping Services	4,800.00	4,950.00	450.00	5,400.00	16,800.00	11,400.00	211.11%
Legal Services		1,565.00		1,565.00			
Online Donation Charges	200.00			200.00	200.00	-	0.00%
Bank & Direct Deposit Fees	400.00	387.00		400.00	700.00	300.00	75.00%
Automotive Expense	1,250.00	542.00		1,250.00	1,000.00	(250.00)	-20.00%
Licenses & Taxes	300.00	760.00		419.00	500.00	81.00	19.33%
Dues & Subscriptions	1,500.00	624.00		1,500.00	1,500.00	-	0.00%
Staff Training	3,000.00	2,514.00		3,000.00	2,500.00	(500.00)	-16.67%
Board Expenses	450.00				450.00	450.00	#DIV/0!
Business Meals	200.00			-	200.00	200.00	#DIV/0!
Business Travel Expense	3,500.00	3,431.00		3,431.00	3,000.00	(431.00)	-12.56%
Total Administration Expenses	26,125.00	25,196.00		28,126.00	40,875.00	14,314.00	50.89%
Volunteer Recognition	500.00	86.00		86.00	500.00	414.00	481.40%
Staff Recognition	2,800.00	2,512.00	288.00	2,800.00	2,800.00	-	0.00%
Total Volunteer Expenses	3,300.00	2,598.00		2,886.00	3,300.00	414.00	14.35%
Printing	2,000.00	118.00		119.00	1,000.00	881.00	740.34%
Sub Contract		1,000.00		1,000.00	43,800.00	42,800.00	
Postage	1,600.00	1,234.00	50.00	1,196.00	1,100.00	(96.00)	-8.03%
Advertising/Marketing	1,000.00	1,873.00		1,507.00	1,000.00	(507.00)	-33.64%
Fundraising Events	6,500.00	719.00		719.00	6,500.00	5,781.00	804.03%
Website/IT/Media	1,200.00	2,916.00		2,841.00	2,800.00	(41.00)	-1.44%
Total Marketing	12,300.00	7,860.00		7,382.00	56,200.00	48,818.00	661.31%
Designated Use-Expenses	1,000.00			-	1,000.00	1,000.00	#DIV/0!

Other Expense	1,000.00	14,774.00	14,774.00	1,000.00	(13,774.00)	-93.23%
Total Other Expense	2,000.00	14,774.00	14,774.00	2,000.00	(12,774.00)	-86.46%
Total Expenses	773,527.00	646,254.00	784,437.06	790,320.00	5,960.00	0.76%
Income Before Depreciation	43,056.00	287,846.00	156,269.94	68,195.00	(88,152.00)	-56.41%
Depreciation	35,000.00	18,753.00	32,389.00	35,000.00	2,611.00	8.06%
Net Income	8,056.00	269,093.00	123,880.94	33,195.00	(90,685.94)	-73.20%

**East Washington County Shelter Partnership Council, Inc.
 dba Good Neighbor Center
 Board of Directors 2020-21**

<u>Name/Address</u>	<u>Affiliation</u>	<u>Term Ends</u>
Steve Schmitt, Vice Chair PO Box 2053 Tualatin, OR 9706 (503) 281-0055 (work) srs@bisnett.com	Bisnett Insurance Insurance – CLU Been on the board 10 plus years Insurance	6/30/2022(Officer) 6/30/2022 (Director)
David Aldridge 8861 SW Commercial St. Tigard, OR 97223 (503) 639-2340 (work) AldridgeDavid@gmail.com	Aldridge & Associates Business Brokers Joined the board in November of 2015 Volunteer extraordinaire	6/30/2021 (Director)
Thomas Heger, Secretary 10580 SW 161 st Ct. Beaverton, OR 97007 (816) 309-8264 (cell) tom.heger@jedunn.com	J. E. Dunn Construction Vice President-Operations Joined the board in September of 2016 Contruction	6/30/2021 (Officer) 6/30/2022 (Director)
Shannon Moxley 12360 SW James Street Tigard, OR 97223 (503) 590-5176 (cell) smoxley@frontier.com	Certified Public Accountant Joined the board in June of 2015 Brother is homeless/accounting	6/30/2021 (Director)
Jason Werts, Chair 9515 SW 151 st Ave. Beaverton, Oregon 97007 (503) 423-8862 (work) (503) 347-0280 (cell) jwerts@unitusccu.com	Unitus Community C. U. Chief Operating Officer Joined the board in 2014 Banking/operations	6/30/2022 (Director) 6/30/2021(Officer)
Dean Williams 13285 SW Yale Pl Tigard, OR 97223 (503) 708-8537 (cell) deanw353@gmail.com	Washington Trust Bank Retired Been on the board 10 plus years Banking	6/30/2021 (Director)
Randy Mifflin 15729 SW Willow Court Sherwood Oregon 97140 971-226-4695 rmifflin@msn.com	Community Services Supervisor Washington County, Disability, Aging and Veteran Services Joined the board in October of 2017 Washington County Partner	10/2022 (Director)

Greg Spear, Treasurer
6117 SW 67th Place
Portland, OR 97223
831.585.8191
gspear@unitusccu.com

CFO 01/2021 (Director)
Unitus CCU 06/2021 (Officer)
Joined the board in January of 2018

Nicole Wolfer, Director
910 S. Pacific Street
Newberg, OR 97132
503.684.1880
nicolewolfer@gmail.com

Fund Development 9/2022 (Director)

Joined the board in September of 2018
Development

Bethany Pflug, Director
16115 SW 1st, #303
Sherwood, OR 97140
503.551.7588
beth@resonatecc.com

Visiting Assistant of Education 9/2022 (Director)
George Fox
Joined board in September of 2018
Education

Jamie Stasny
7015 NE Earlwood Road
Newberg, OR 97132
503-752-5807
jamiem@metlandgroup.com

Director of Long Range Planning 1/2023 (Director)
Metropolitan Land Group
Joined board in January 2019
Land Acquisition/Housing

Sean Heaton
2205 I Rosemont Ridge
West Linn, OR 97068
503-908-1557
heatonres@gmail.com

Senior Vice President 1/2023 (Director)
Cresa Portland
Joined board in January 2019
Land Aquisition

Liliana Villalba
14218 SW 112th #1
Tigard, OR 97224
971-901-5352
sandovalilz1026@gmail.com

Housekeeper 1/2023 (Director)
LVI Cleaning Inc
Joined board in January 2019
Formerly Homeless

Heather Jackson
12775 SW 127th Ave
Tigard, OR 97223
503.575.0253
hlmjax@gmail.com

Human Resources Manager 8/2023 (Director)
Cascade Management, Inc
Joined board in Aug 2023
HR specialist

Halsted Bernard
3236 NE Hoyt Street
Portland, OR 97232
415.320.2260
halsted@pobox.com

Director of Library Services 1/2024 (Director)
City of Tigard Library
Joined board January 2020
Librarian

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date OCT 19 2004

Employer Identification Number:

93-1269989

DLN:

17053269739054

Contact Person:

ERIC J BERTELSEN

ID# 31323

Contact Telephone Number:

(877) 829-5500

Public Charity Status:

170(b)(1)(A)(vi)

EAST WASHINGTON COUNTY SHELTER
PARTNERSHIP COUNCIL INC
11130 SW GREENBURG RD
TIGARD, OR 97223-5433

Dear Applicant:

Our letter dated JANUARY 2000, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

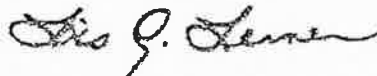
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 6:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)