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Submission information

Form: [Outside Agency Funding Request Form](#) [1]
Submitted by Visitor (not verified)
Fri, 08/21/2020 - 3:39pm
107.77.205.42

Agency Contact Information

Agency Name

Family Promise of Tualatin Valley

Address

20425 SW STAFFORD RD

City

TUALATIN

State

OR

Zip Code

97062

Contact Name

Rose Money

Contact Telephone Number

5034272768

Contact Email Address

rose@familypromiseoftv.org

Agency Request Information

Request

Family Promise of Tualatin Valley (FPTV) is seeking \$5000 for operations. These costs include the salary for our full-time executive director and casemanager, utility bills, and management costs for the Day Center. "Other needs" may also include everyday supplies needed to maintain our program such as household supplies, printing, insurance, maintenance, and purchase of training materials for new volunteers.

What is the Request for?

Our rotational shelter model was paused in March due to Covid and for several months we hosted families in motels which was very expensive. An opportunity to enlarge our footprint of services and to meet the growing homeless needs in our community surfaced and we have a short-term contract with Washington County that is providing funding through the CARES act for up to 10 motel rooms to house both families and adult only households at high risk to Covid due

to underlying health issues. This contract ends on December 15 and at that time we will revert back to serving families in our traditional program. However, due to Covid, our rotational shelter will continue to be paused and instead we will be renting a large house where several families will share kitchen and bathroom space in scheduled shifts using CDC guidelines for Covid safety. We continue to provide case management and housing navigation for all of our households.

A majority of services provided by FPTV are generally donated. For every \$1 we raise or are granted, \$3 worth of in-kind services (shelter, meals, materials, tutoring, volunteer training, adult education, rent) are donated by our hosts and community volunteers. However, due to COVID-19, volunteers have been unable to interact with guests and this has increased program costs.

Describe the Agency's Mission

Family Promise of Tualatin Valley is a non-profit organization that serves homeless children and their families. We have a network of religious and civic organizations that provide shelter, meals, and resource assistance. Covid has shifted our shelter component from a rotational model to sheltering folks in motel rooms. Individual family plans are developed with our case manager to help families identify and connect with services specific to their needs. We strive to foster families as soon as they begin to experience homelessness or, ideally, prior to losing their housing. We provide diversionary services including rental shortfall support and landlord/tenant advocacy. Our goal is to transition families into sustainable housing as quickly as possible. FPTV provides the housing navigation to get folks rehoused quickly.

Family Promise believes that if a student can stay with their family, in their own school, in their own routine, in their own community, they – and their families – can succeed. This volunteer-based program relies upon community members who want to provide this support, who want to help families move to sustainable housing and regain independence and who want to continue to be there for families when they succeed.

Due to COVID-19 we have been unable to operate our regular rotational shelter. FPTV has temporarily changed the place we shelter families but our mission remains the same--Helping families experiencing homelessness achieve sustainable housing and independence through a community based response. We provide wraparound case management, housing navigation and connect our guests with supportive services to help them remain in sustainable housing by providing 12 months of post-graduation services.

What Group of Citizens in Tualatin Does Your Organization Target?

Family Promise of Tualatin Valley serves homeless children and their families from the Tigard-Tualatin, Sherwood, and Lake Oswego school districts. Total homeless student population for the service area was over 300 at the end of the 2020 school year. 240 of these students were from the Tigard-Tualatin School District. These numbers do not include non-student family members (toddlers, teens not enrolled in school and parents or extended family members). If we assume only one parent or guardian per student, and no toddlers, there would be nearly 500 homeless children and parents with roughly half of these folks from Tualatin. 90% of the families served year-to-date in the FPTV program are from the Tigard-Tualatin school district. When the eviction moratorium lifts on September 30, we expect a large number of people to go homeless in our area.

FPTV's Outreach Plan includes strong partnerships with school districts, with other local homeless support service providers, with local churches and with WA County's Continuum of Care providers. Each of the three school districts served by FPTV has a federally mandated McKinney-Vento liaison who connects with homeless students and their families. Families at risk of becoming homeless or families experiencing homelessness are referred to FPTV by the liaisons and other school staff. For the Tigard-Tualatin school district we reach out to ALL of the McKinney-Vento students and their families as we work one day weekly out of the Family Resource Center. Some families enter the FPTV full shelter and rehousing program and others

only ask for assistance to connect with additional housing and community resources. FPTV works with homeless families before or as soon as possible after they come into homelessness, before their need becomes so great that a normal, rooted life in their own community seems unattainable. Our approach is in line with the mission of Tualatin as a community that values a high quality of life and promotes local pride and a sense of ownership, involvement and belonging.

We have expanded our footprint of service due to Covid-19, and are currently serving adult only households in addition to families, however when the county contract expires on December 15, 2020 we will return to our sole focus of sheltering and rehousing families.

What Types of Services will be Provided in the Funding Request Year?

FPTV provides a safe place to sleep, meals, advocacy, access to local agencies and housing navigation. Typically participants are housed in local civic or religious organizations overnight and hosts provide a safe place (usually an under utilized space in their facility) to sleep where volunteers provide meals, homework/play companions and a sense of community. Families are transported to our Day center each morning, which becomes the home base for transport to school, laundry, showers and case management. We provide diversionary services including rental shortfall support and landlord/tenant advocacy.

At this time, FPTV is providing shelter services in a motel setting. Following the end of the Washington County contract in December 2020, we will continue providing shelter in motels, apartments or houses. This will allow our guests to be safe and supported until they find sustainable housing.

How Many Tualatin Residents will be Served?

The Family Promise program is a highly hands-on and rehabilitative program. Our typical rotational shelter program serves up to 14 people at a time (up to 4 families) and when one family moves into sustainable housing, another family is accepted into the program. During this time of expanded emergency service due to Covid we estimate providing shelter, case management and rehousing services to 20 family and adult only households in Tualatin by the end of 2020. We will also provide hundreds of resource referrals to Tualatin households in 2020.

What Percentage of Your Program is Dedicated to Service in Tualatin?

90% of the families we have served year-to-date are from the Tigard-Tualatin school district and roughly half of those households are from Tualatin. As of mid-August, we have provided direct service to 77 individuals with over 5500 bed nights of shelter, food and case management support. We estimate providing resource referrals to an additional 300 individuals in Tualatin. Four of our rotational host sites are in the city of Tualatin, in addition to our Day Center.

If You are Requesting Funds from Tualatin and Other Governments in Oregon, Please List Them Here

City of Tigard

City of Lake Oswego

Washington County CARES funding runs June through Dec. 15, 2020

Agency Organizational / Financial Information

Please Submit Your Budget Information

[fy20_budget_draft_for_board.pdf](#) [2]

Please Submit Your Board Information

[fptv_board_members_82020.pdf](#) [3]

Please Submit a Copy of Your 501(c)3 cert.
[copy_of_501c3_determination_letter_1.pdf](#) [4]

Other Attachments

Source URL: <https://www.tualatinoregon.gov/node/13520/submission/50921>

Links

[1] <https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form>

[2] https://www.tualatinoregon.gov/system/files/webform/fy20_budget_draft_for_board.pdf

[3] https://www.tualatinoregon.gov/system/files/webform/fptv_board_members_82020.pdf

[4] https://www.tualatinoregon.gov/system/files/webform/copy_of_501c3_determination_letter_1.pdf

<u>Category</u>	<u>Name</u>	<u>FY2020 Budget</u>	<u>FY 19 Actual</u>
REVENUE:			
Contributions:			
4011	Individuals	23,500	24,034
4012	Congregations	7,000	17,325
4013	Foundations	31,500	14,800
4014	Corporations	21,000	53,609
4015	Government/ Civic	8,500	17,165
Grants:			
4022	Congregations	23,900	16,376
4023	Foundations	27,500	74,000
4024	Corporations		2,500
4025	Government/ Civic	30,000	40,030
	Fundraising Event	71,200	69,428
	Sales & Other income		
	Contributed goods & services		36,729
	Interest & Dividends		42
	Unrealized & realized loss on investments		
	Total Revenue	244,100	366,038
EXPENSES:			
Direct Family Assistance			
5011	Transportation	6,000	
5012	Direct	4,100	
5013	Pantry	2,600	
5014	Housing Stabilization	20,000	
5015	Diversion	6,875	
	Total	39,575	24,794
Salaries & Related			
5021	Gross Wages	118,432	
5022	Payroll Tax- employer paid	43,336	
5023	Employee insurance	500	
5024	Hiring costs	100	
	Total	162,368	108,461
Facility Costs			
5031	Rent	600	
5032	Repairs & Maintenance	2,600	
5033	Utilities	6,128	
5034	Day center outfittings	600	
	Total	9,928	28,690
Transportation Equipment costs			
5041	Repairs & Maintenance	750	
5042	Gas	1,200	
5043	Insurance	2,131	
	Total	4,081	

Travel & Meeting			
5051	Conferences/Training	3,600	
5052	Employee Mileage Reimb	2,400	
5053	Meals		
	Total	<u>6,000</u>	<u>2,930</u>
Event Expenses			
6011	Facility Rental	2,000	
6012	Meals-events	5,000	
6013	Other	800	
	Total	<u>7,800</u>	<u>17,911</u>
Marketing costs			
6021	Webhosting	1,200	1,097
6022	Website		
6023	Postage		16
6024	Marketing materials	300	305
	Total	<u>1,500</u>	<u>1,418</u>
Insurance			
7011	General D& O	2,316	
7012	Property	710	
7013	Umbrella	1,035	
	Total	<u>4,061</u>	<u>4,005</u>
Professional fees			
7021	Legal		
7022	Accounting/Payroll Processing	612	
7023	IT	600	
7024	National FP Association fee	1,500	
7025	Background Checks & Drug Testing	1,200	
	Total	<u>3,912</u>	<u>5,139</u>
Office costs			
7031	Supplies	600	1,977
7032	Equipment Repair	800	287
7033	Outside Copying & Printing	200	583
7034	Software	600	
	Total	<u>2,200</u>	<u>2,847</u>
Licenses & Registration, Tax filings		725	50
Bank & Investment fees			978
Credit card fees		1,950	
Interest Expense			
Bad Debt			47
Depreciation			6,917
Amortization			13,308
Total Expense		<u>244,100</u>	<u>217,495</u>
NET		<u>-</u>	<u>148,543</u>

NOTE: Budget does not include contributed goods and services, nor depreciation

Name

Jennifer Ayers, President

Nancy Scott, Vice-President

Laura Ford, Secretary

Elizabeth Michels, Treasurer

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**Department of the Treasury Internal
Revenue Service**

P. O. Box 2508
Cincinnati, OH 45201

Date:

July 30, 2018

Person to contact/ID number:

Mr. Molloy – ID# 0203248

Contact telephone number:

877-829-5500

MICHAEL MCINNIS
16430 SW 93RD AVE
TIGARD OR 97224

Dear Sir or Madam:

We're responding to your letter dated November 14, 2017, requesting copies of the determination letter for Family Promise of Tualatin Valley.

Your copies are enclosed.

If you have questions, you can contact the person listed above.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Enclosure:
Your Copies

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 13 2017

FAMILY PROMISE OF TUALATIN VALLEY
9000 SW DURHAM ROAD
TIGARD, OR 97224

Employer Identification Number:
81-5297091
DLN:
17053156326007
Contact Person:
CARLY D YOUNG ID# 31494
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
April 24, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

FAMILY PROMISE OF TUALATIN VALLEY

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements