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[Home](#) > [Outside Agency Funding Request Form](#) > [Webform results](#) > Submission #70

#### Submission information

Form: [Outside Agency Funding Request Form](#) [1]

Submitted by Visitor (not verified)

Mon, 08/17/2020 - 11:11am

75.145.75.69

#### Agency Contact Information

**Agency Name**

Borland Free Clinic

**Address**

3550 SW Borland Road

**City**

Tualatin

**State**

Oregon

**Zip Code**

97062

**Contact Name**

Sandy Kosik

**Contact Telephone Number**

503-319-5810

**Contact Email Address**

sandykosik@borlandclinic.org

#### Agency Request Information

**Request**

\$2000

**What is the Request for?**

We are requesting funding to develop our volunteer recognition program. Our clinic only employs 4 part-time employees, making our volunteers the lifeblood of our clinic. In 2019, our 61 volunteers totaled 3,135 volunteer hours, a service value of \$79,629 to the clinic. Without our volunteers, we would not have been able to continue addressing the primary care needs of vulnerable populations in Tualatin during the COVID-19 pandemic. In the months of the pandemic alone (March 2020-July 2020), our volunteers totaled 1,351 volunteer hours, a service value of \$35,653. Therefore, we plan to use the funds from this grant to implement various volunteer appreciation projects, such as creating a snack cupboard for volunteers to utilize during their shifts, purchasing gifts for a "Volunteer of the Month" initiative, sending volunteers

birthday cards, and holding a holiday-themed volunteer appreciation event (COVID-19 pending). Due to how heavily we rely on our volunteers, we would like to make them feel appreciated and valued, which would not only aid in volunteer retention, but also in creating a positive and inclusive working environment.

**Describe the Agency's Mission**

Borland Free Clinic's mission is to bring hope and healing to vulnerable people in our community as an expression of Christ's love.

**What Group of Citizens in Tualatin Does Your Organization Target?**

The Borland Free Clinic serves primarily underinsured or uninsured patients. 8% of our patients identify as homeless and we see both children and adults. We are the only free clinic in Washington County and the only free clinic that sees children in Clackamas County.

**What Types of Services will be Provided in the Funding Request Year?**

This year, we will be providing a Diabetes Prevention Program (7% of our patients are pre-diabetic) and a Diabetes Management Program (6% of our patients suffer from either Type 1 or Type 2 diabetes). We will also offer immunizations, including a flu clinic, and specialty care services such as podiatry and physical therapy, in addition to referrals to other specialties through Project Access NOW and an annual Mobile Vision Clinic with the Casey Eye Institute.

**How Many Tualatin Residents will be Served?**

Approximately 28% of our patients live in Tualatin. We currently have almost 1000 patients in our Patient Database.

**What Percentage of Your Program is Dedicated to Service in Tualatin?**

100% of our program is dedicated to service in Tualatin.

**If You are Requesting Funds from Tualatin and Other Governments in Oregon, Please List Them Here****Agency Organizational / Financial Information****Please Submit Your Budget Information**

[2020\\_approved\\_budget\\_12\\_4\\_2019\\_board\\_meeting.pdf](#) [2]

**Please Submit Your Board Information**

[bfc\\_board\\_of\\_directors.docx](#) [3]

**Please Submit a Copy of Your 501(c)3 cert.**

[irs\\_determination\\_letter.pdf](#) [4]

**Other Attachments**

[case\\_statement\\_final.pdf](#) [5]

**Source URL:** <https://www.tualatinoregon.gov/node/13520/submission/50711>

**Links**

[1] <https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form>

[2] [https://www.tualatinoregon.gov/system/files/webform/2020\\_approved\\_budget\\_12\\_4\\_2019\\_board\\_meeting.pdf](https://www.tualatinoregon.gov/system/files/webform/2020_approved_budget_12_4_2019_board_meeting.pdf)

[3] [https://www.tualatinoregon.gov/system/files/webform/bfc\\_board\\_of\\_directors.docx](https://www.tualatinoregon.gov/system/files/webform/bfc_board_of_directors.docx)

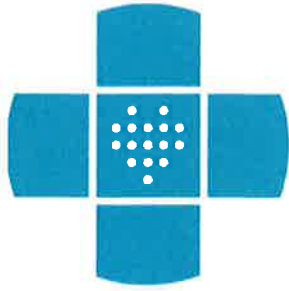
[4] [https://www.tualatinoregon.gov/system/files/webform/irs\\_determination\\_letter.pdf](https://www.tualatinoregon.gov/system/files/webform/irs_determination_letter.pdf)

[5] [https://www.tualatinoregon.gov/system/files/webform/case\\_statement\\_final.pdf](https://www.tualatinoregon.gov/system/files/webform/case_statement_final.pdf)



Borland Free Clinic  
Profit and Loss

	Actual 12/31/2018	Revised Budget 12/31/2019	YTD 9/30/2019	Proposed Budget 12/31/2020
<b>Operating Income</b>				
Donations- unrestricted	\$ 36,674	\$ 30,000	\$ 13,957	\$ 30,000
Grants		\$ 75,000	\$ 65,000	\$ 75,000
Events-	\$ 153,217	\$ 55,000	\$ 87,684	\$ 55,000
Gala- sponsorships	\$ 18,500	\$ 20,000	\$ 28,000	\$ 20,000
Gala- Tickets	\$ 21,875	\$ 25,000	\$ 21,200	\$ 25,000
Total for Events-	\$ 193,592	\$ 100,000	\$ 136,884	\$ 100,000
Interest Income	\$ 1,395	\$ 1,000	\$ 4,450	\$ 3,000
<b>Total Operating Income</b>	<b>\$ 231,661</b>	<b>\$ 206,000</b>	<b>\$ 220,291</b>	<b>\$ 208,000</b>
<b>Operating Expense</b>				
Admin - Background Clearance	\$ 269	\$ 400	\$ 265	\$ 400
Admin - Bank Fees and Charges	\$ 50	\$ 60	\$ 57	\$ 90
Admin - Compliance	\$ 449	\$ 100	\$ 50	\$ 100
Admin - computers for office	\$ 1,799	\$ -	\$ 190	\$ -
Admin - Consultant / Training/Conference	\$ 300	\$ 4,000	\$ 1,740	\$ 4,000
Admin - Insurance	\$ 1,831	\$ 3,250	\$ 2,112	\$ 3,250
Admin - IT and Internet Expenses	\$ 703	\$ 500	\$ -	\$ 500
Admin - Office Supplies	\$ 39	\$ 200	\$ 61	\$ 200
Admin - Other Expenses Taxes	\$ 543	\$ 2,500	\$ 288	\$ 250
Admin- Postage	\$ 30	\$ 50	\$ 40	\$ 50
Admin - Volunteer Appreciation	\$ 55	\$ 300	\$ 309	\$ 600
Depreciation	\$ 1,215	\$ -	\$ -	\$ -
equipment purchasing & repairs	\$ 959	\$ 57,000	\$ 14,145	\$ 42,000
Advertising, Marketing, video production		\$ 2,000	\$ 500	\$ 2,000
Credit Card Charges	\$ 2,504	\$ 1,250	\$ 2,251	\$ 2,500
Fund Raising - Health Forum	\$ 502	\$ 500	\$ -	\$ -
Fund Raising- Gala	\$ 19,037	\$ 27,500	\$ 27,451	\$ 30,000
Meals and Entertainment	\$ 1,151	\$ 1,200	\$ 55	\$ 1,200
Med- ED, Clinic Mgr, coach outreach		\$ 54,600	\$ 34,715	\$ 102,430
ED				\$ 38,080
Clinic Manager				\$ 13,978
Bi-lingual diabetes Prog Cord				\$ 17,472
New Director- Volunteer or Development				\$ 22,400
Grant writing				\$ 7,500
Americorp Vista				\$ 3,000
Med - Computers for Clinic	\$ 3,056	\$ 2,400	\$ 248	\$ 500
Med - Medical Supplies	\$ 478	\$ 2,400	\$ 835	\$ 2,400
Med - Office Supplies	\$ 150	\$ 250	\$ 211	\$ 500
Med - Printing and Copying	\$ 1,438	\$ 1,500	\$ 1,152	\$ 3,000
Med - Telephone Expense	\$ 307	\$ 300	\$ 281	\$ 400
Med - Volunteer tracking software	\$ 420	\$ 450	\$ 385	\$ 450
Med - Wall Panels	\$ 1,617			
Med - Pre-Diabetic Lab Testing	\$ 3,509	\$ 5,000	\$ 1,160	\$ 2,500
Med - Pre-Diabetic Lab retreats @ 2000		\$ 6,000		\$ 4,000
Med - Vision Clinic , food and frames	\$ -	\$ 3,000		\$ 2,000
Med - Tualatin Compassion Clinic		\$ 1,200	\$ 1,000	\$ 1,200
Printing and Stationery	\$ 169	\$ 600	\$ 223	\$ 600
<b>Total Operating Expense</b>	<b>\$ 42,580</b>	<b>\$ 178,510</b>	<b>\$ 89,724</b>	<b>\$ 207,120</b>
<b>Net Surplus / (Deficit)</b>	<b>\$ 189,082</b>	<b>\$ 27,490</b>	<b>\$ 130,567</b>	<b>\$ 880</b>



# **BORLAND FREE CLINIC**

HOPE + HEALTH + COMMUNITY

## **Borland Free Clinic Board of Directors**

Don Carter, JD  
Board Chair  
Partner, McEwen Gisvold

Manny Trujillo  
Board Vice-Chair  
Design Project Manager  
Western Region  
PGE

Dave Carr  
Community & Global Outreach Pastor,  
Rolling Hills Community Church

Faith Carter  
Retired Community & Global Outreach Pastor,  
Rolling Hills Community Church

John Geffel  
Board Secretary  
Lead Administrative Pastor,  
Rolling Hills Community Church

Sue Neal, RN  
Executive Director,  
Battle Ground Healthcare

Jerry Robinson  
Board Treasurer  
Vice President & Relationship Manager,  
Key Bank

Mike Garrison, JD  
Providence Health Systems  
Human Resources

David Bartz, Jr  
Chair Emeritus  
Schwabe Williamson Wyatt, PC

Matt Presjak  
Financial Advisor/Partner  
Encompass Wealth Advisor

Cathi Presjak  
Community Volunteer

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

**MAR 21 2016**

Date:

BORLAND FREE CLINIC  
C/O JOHN GEFFEL  
3550 SW BORLAND ROAD  
TUALATIN, OR 97062-6772

Employer Identification Number:  
46-1070038  
DLN:  
17053007329016  
Contact Person:  
MS. LEE ID# 31208  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
May 15, 2015  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar

Letter 947

BORLAND FREE CLINIC

to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

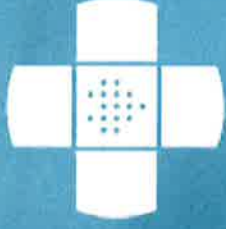
A handwritten signature in dark ink, appearing to read "Jeffrey I. Cooper", is written above the typed name.

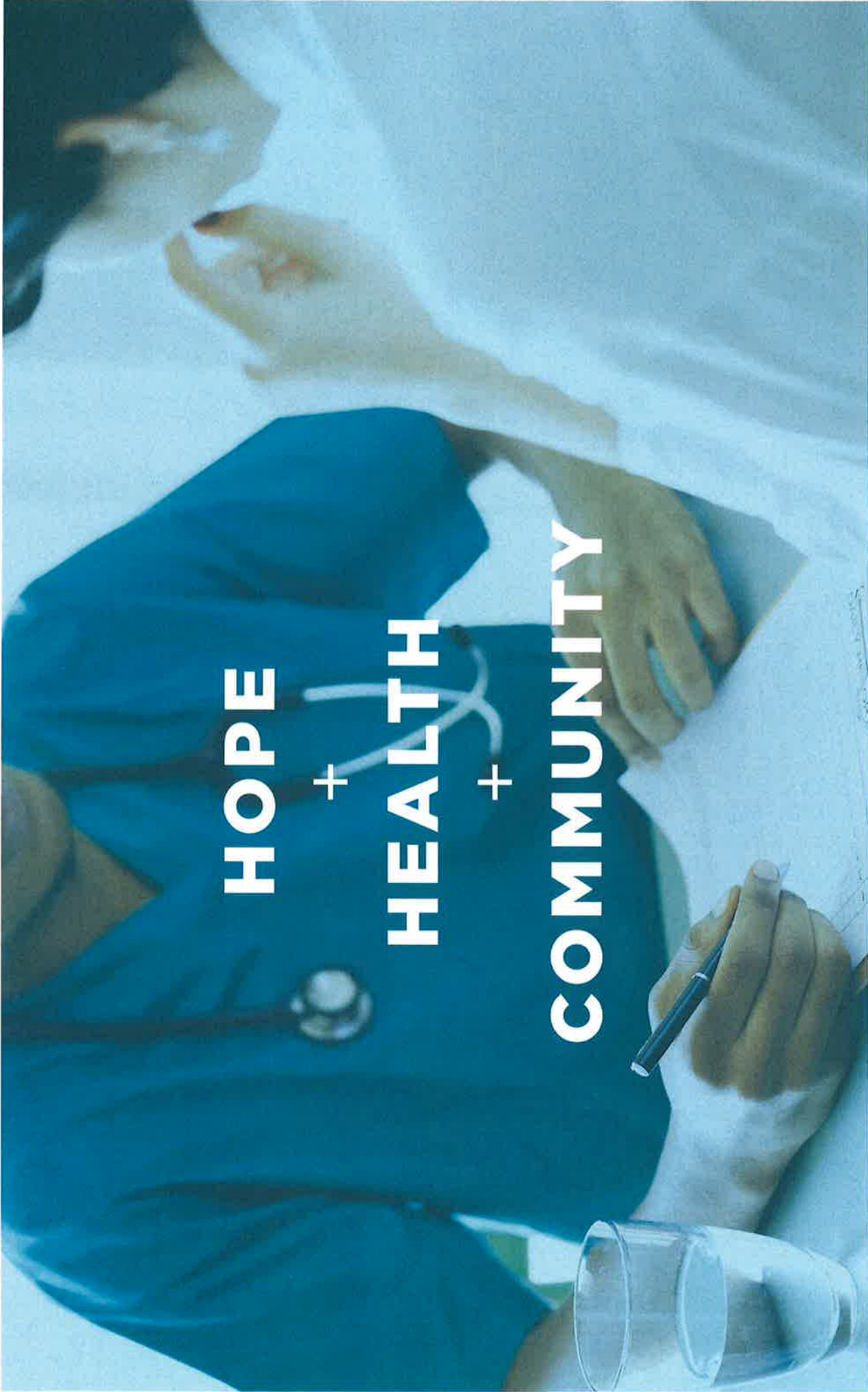
Jeffrey I. Cooper  
Director, Exempt Organizations  
Rulings and Agreements



**BORLAND  
FREE  
CLINIC**

HOPE + HEALTH + COMMUNITY





**HOPE**

+

**HEALTH**

+

**COMMUNITY**

# Hope, Health, and Community

- In today's healthcare environment, **far too many people remain uninsured, underinsured, or otherwise fall through the insurance gap** largely due to economic hardships and despite government programming.
- Studies have shown that un- or underinsured individuals are **more likely to live sicker, die younger, and utilize hospital emergency rooms** to address their medical needs.
- Nationally, **Covid-19 is expected to exacerbate this situation**, especially for minorities and the undocumented, as millions of people have lost their jobs and delayed (or skipped) medical care.
- Meanwhile, U.S. census data indicates that **1 in 10 persons were already living in poverty in our city of Tualatin** prior to Covid-19.
- Borland Free Clinic is the **only free clinic serving Washington County** and the only free clinic that sees both children and adults within Clackamas County.

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## Mission

To bring hope and healing to vulnerable people in our community as an expression of Christ's love.

## Core Values

**C**ompassionate  
**A**ttentive  
**R**espectful  
**E**xcellence  
**S**ervice



**“I didn’t know what to do. And when I walked in here, they helped me. I’m no longer homeless. I have regular medical care, I’m happier, and it’s all because of me walking in the door that day. I can’t thank everybody enough. I believe that if I hadn’t walked in here and gotten the help that I’ve gotten from the people of this clinic, I’d be dead by now, I’m sure. This place is valuable for me: it saved my life.”**

**—Valerie**



**Open Mondays and Thursdays  
3:00 - 7:00pm  
Urgent Care/Walk-ins accepted**

#### **Primary Care Services:**

- Asthma
- Diabetes
- Hypertension
- Headaches
- Endocrine disorders
- Arthritis
- Gastrointestinal disorders
- Mental Health

#### **Additional Services:**

- Prescription refills
- Specialty care referrals
- Assistance in obtaining free or discounted medications/supplies
- Oregon Health Plan Assister available
- Spanish language translator available

#### **Diabetes Prevention Program**

(Centers for Disease Control and Prevention recognized)

# Fulfilling Our Mission

## Staff and Volunteers:

- BFC employs four part-time employees
- All of its medical providers, nursing staff, front desk workers, and interpreters are volunteers
- In 2019, 61 volunteers totaled 3,135 volunteer hours — a service value to the clinic of \$79,629

## Clinic Statistics:

- Roughly 70% of our clients identify as non-White (33% Hispanic/LatinX)
- About 14% report homelessness
- Averaged 70 unique patient visits per month in 2019

**“Every time I come here to serve, something amazing happens....  
I just feel like the service that I do here is a calling for me.”**

**- Dr. Chelsea Ban, Volunteer Medical Director**

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# Our Clinic's Impact

## ...for patients

According to an external study, average out-of-pocket medical expenses for uninsured individuals younger than 65 are \$752/year. With 241 unduplicated patients at Borland Free Clinic in 2019, **this equates to about \$181,000 in patient savings.**

## ...for the hospital

One study estimates **the average cost of an emergency room visit at \$1,482** — a cost that, for an uninsured person, must be absorbed by the hospital. While not everyone who visits our clinic would otherwise end up in the ER, many could.

## ...for the community

Borland Free Clinic offers benefits to the community when considering that **patients who receive medical treatment**, and therefore avoid chronic or more severe illness, **are able to keep working as well as work more productively.**



## Patient Testimonials

“ The biggest thing that happened to me is that I went from fear of what diabetes was to hope that it could ‘cease and desist.’”

*-Donna*

“ I guess I just needed somebody to say ‘I want to invest in you. You’re worth investing in.’ This is a free clinic. They are choosing to come and help us. It’s from their hearts.”

*-Kay*

“ I was just taken away by how empathetic the people were. I felt like I had developed a relationship with them and felt that I was in good hands.”

*-Danny*

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# Vision

Every person in the South  
Portland Metropolitan area has  
the blessing of access to quality  
healthcare that is respectful  
and compassionate.

# The Cost of “Bringing Hope and Healing”

- Borland Free Clinic services are free to patients. As a result, our operations are funded **exclusively through grants, events, individual donations, and in-kind goods and services.**
- Our 2020 operating expenses are estimated at **\$300,000**. With total visits expected to be around 1,000 for 2020 (up from 823 in 2019), this roughly equates to a cost of **\$300 per individual patient visit.**

## Anticipated Revenue Streams:

Foundation Grants: \$60,000

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Fundraising Events: \$100,000

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In Kind Goods & Services: \$95,000

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**Individual Gifts: \$45,000**

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**Total: \$300,000**

# How to Be a Part of Our Mission

<b>Gifts Per Year</b>	1	2	4	5	10	15
<b>Gift Amounts</b>	\$6,000	\$4,500	\$3,000	\$1,500	\$600	\$300
<b>Number of Patient Visits Gifts Pay For</b>	<b>20 visits</b>	<b>15 visits</b>	<b>10 visits</b>	<b>5 visits</b>	<b>2 visits</b>	<b>1 visit</b>

Our goal for individual donations for 2020: \$45,000 (= 150 unique patient visits)

## Staff Members

**SANDY KOSIK, MPAS, M.S.**  
Executive Director

**JORDAN EUGENE SKORNIK, PhD**  
Director of Development  
& Communications

**MARSHA CRISTALES-FONTAINE**  
Diabetes Program Coordinator

**REZHNA RASHEED**  
Clinic Manager

## Contact Us

**Borland Free Clinic**  
3550 SW Borland Rd  
Tualatin, OR 97062  
503-974-8887  
Fax 971-224-4853  
info@borlandclinic.org



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# Board of Directors

**DON CARTER, JD**

Board Chair  
Partner, McEwen Gisvold

**MANNY TRUJILLO**

Board Vice-Chair  
Design Project Manager  
Western Region, PGE

**DAVE CARR**

Community & Global Outreach Pastor,  
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**FAITH CARTER**

Retired Community  
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Human Resources

**DAVID BARTZ, JR**

Chair Emeritus  
Schwabe Williamson Wyatt, PC

**MATT PRESJAK**

Financial Advisor/Partner  
Encompass Wealth Advisors

**CATHI PRESJAK**

Community Volunteer



**“The greatest part of the [Diabetes] program is that it’s the relationships you make with the patients. It’s not that they come in, they’re just a disease, we treat the disease, and we send them away. Instead, it’s the connection that we make through meeting them, learning their story, and why they’re in the situation they are so that we can help them change their lifestyle.”**

**—Dr. Ban**



Booklet design: Amy Zemel  
AmyFernaldDesign.com



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FREE  
CLINIC**

HOPE • HEALTH • COMMUNITY

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