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Submission information

Form: [Outside Agency Funding Request Form](#) [1]
Submitted by Visitor (not verified)
Fri, 08/14/2020 - 12:23pm
97.115.72.89

Agency Contact Information

Agency Name

Oregon Community Warehouse, Inc

Address

8380 SW Nyberg St

City

Tualatin

State

Oregon

Zip Code

97062

Contact Name

Anna Kurnizki

Contact Telephone Number

971-865-5284

Contact Email Address

development@communitywarehouse.org

Agency Request Information

Request

Community Warehouse is requesting \$5,000 to support our response to the COVID-19 pandemic.

What is the Request for?

In order to continue offering furniture and household items to neighbors in need through this pandemic, we need funding for cleaning and sanitation supplies, fuel and truck maintenance, and staff labor. Furniture is one of the top 3 most expensive items people will purchase in their lifetime, and studies have found that people are 40% more likely to retain their housing after receiving furniture from Community Warehouse. With the financial constraints that many are facing right now, furniture becomes an essential "luxury" that not all can afford. Now more than ever, everyone in our community needs a safe place to call home, and we believe that during these challenging times, no one should have to shelter in place in an empty space.

Just 2 weeks ago, Community Warehouse received a message from a single woman in her 60s: "I moved to Tualatin 4 years ago and had to leave most of my furniture behind, as I couldn't move it myself. I lost my bed. I thought I would get into a financial situation to be able to buy one. Never have- can't really afford rent now. I sleep on the floor in a pile of blankets. It has worked ok." Because of an upcoming surgery, she was worried about getting herself off the floor, so she reached out to Community Warehouse. (With so many organizations limiting their services, more people in need are contacting us directly rather than through a referral.) We delivered furnishings, including a bed and lift chair, to this neighbor immediately. No one should have to sleep on the floor. With the continuation of our program, we hope to alleviate this barrier for many community members and enable them to heal and recover.

Describe the Agency's Mission

Community Warehouse's mission is to provide essential furnishings to our neighbors in need, creating stronger homes and brighter futures for all. As the only nonprofit furniture bank located in Tualatin and Portland serving the upper-mid Willamette Valley, we specialize in community. We were built by a community effort to help people turn their houses into homes, and we continue to hold community as a core value. We help families in need by providing beds to sleep in, chairs to sit in, and tables to eat and gather at. By using donated furniture, we are not only reusing items already present in the community but are also creating a shared sense of home for everyone in the greater Portland area. We believe a house does not become a home until it becomes a place of comfort and safety, something that cannot be achieved without essential furnishings and the knowledge that the community will be there to help neighbors make it through difficult times.

What Group of Citizens in Tualatin Does Your Organization Target?

Community Warehouse serves Tualatin citizens, among other residents in surrounding counties, that are low-income or under the federal poverty level. Almost 80% of those we assist are families with children; 70% come from a minority ethnic background; and the majority have a woman as the head of household. We have experienced a steady increase in request for services over the past year at our Tualatin Warehouse. This grant will help meet the need of local residents that are recovering from hardships such as homelessness, fire or natural disaster, substance abuse, or domestic violence. Additionally, Community Warehouse provides a resource for all Tualatin citizens to contribute directly to their community by donating their household items or shopping in the Estate Store, which raises unrestricted funding for our mission.

What Types of Services will be Provided in the Funding Request Year?

Community Warehouse will provide furniture for COVID-19 relief to eligible clients referred by social services agencies or self-referred and screened through our Client Services Coordinator. In addition to the pandemic specific service, we will work to slowly and safely resume and reopen our normal services, including accepting gently-used donations and operating our retail storefront.

How Many Tualatin Residents will be Served?

We expect to serve more than 780 people through our Tualatin Warehouse in the next year. We will track client data and share how many clients were served from Tualatin zip codes in our grant report.

What Percentage of Your Program is Dedicated to Service in Tualatin?

The percentage of our overall budget covering the Tualatin Warehouse is 36%. This amounts to \$1,173,764 in expenses (including the in-kind value of donated furnishings). Our Tualatin Warehouse served more than 3,120 people last year.

If You are Requesting Funds from Tualatin and Other Governments in Oregon, Please List Them Here

N/A

* Please note that budget information has changed drastically due to COVID-19. We are happy to submit an updated budget and cash forecast as needed.

Agency Organizational / Financial Information**Please Submit Your Budget Information**[cw-budget-2020.pdf](#) [2]**Please Submit Your Board Information**[cw_board_of_directors_roster_feb_2020.pdf](#) [3]**Please Submit a Copy of Your 501(c)3 cert.**[501c3_communitywarehouse.pdf](#) [4]**Other Attachments**[covid-response-report.pdf](#) [5]

Source URL: <https://www.tualatinoregon.gov/node/13520/submission/50671>

Links

[1] <https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form>

[2] <https://www.tualatinoregon.gov/system/files/webform/cw-budget-2020.pdf>

[3] https://www.tualatinoregon.gov/system/files/webform/cw_board_of_directors_roster_feb_2020.pdf

[4] https://www.tualatinoregon.gov/system/files/webform/501c3_communitywarehouse.pdf

[5] <https://www.tualatinoregon.gov/system/files/webform/covid-response-report.pdf>

COMMUNITY WAREHOUSE, INC
Budget 2020
January 1, 2020 through December 31, 2020

Revenue	
Donated Goods - Assistance	1,248,767
Grants	350,000
Donor Contributions	250,000
Events (net of expenses)	190,000
Program Fees	635,764
Enterprise Sales	680,000
Rental Revenue	6,500
Investment & Interest	
Other Revenue	
Total Income	<u>3,361,030</u>
Gross Profit	<u>3,361,030</u>
Expense	
Donated Goods Assistance	1,248,767
In kind assistance - Individuals Exp	40,000
Personnel	1,467,531
Professional Fees	28,600
Advertising	65,691
Office Expense	76,481
Information Technology	63,560
Occupancy	73,313
Travel	35,116
Training, Meetings, Activities	32,078
Insurance	44,791
Other Expenses	4,744
Interest Expense	80,258
Total Expense	<u>3,260,930</u>
Net Ordinary Income	100,101
Other Income/Expense	
Other Expense	
Depreciation Expense	52,177
Amortization Expense	3,383
Total Other Expense	<u>55,560</u>
Net Other Income	<u>(55,560)</u>
Net Income	<u><u>44,541</u></u>



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updated February, 2020

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DEPARTMENT OF THE TREASURY

Date:

MAY 08 2006

OREGON COMMUNITY WAREHOUSE INC
2267 N INTERSTATE
PORTLAND, OR 97227-0000

Employer Identification Number:
93-1310582
DLN:
17053091724026
Contact Person:
ERIC J BERTELSEN ID# 31323
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated June 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements



Community Warehouse's COVID-19 Response

In early 2020, as we saw the urgency of COVID-19 approaching us, our leadership team decided to flatten the curve and close on March 16 (before the State issued stay at home orders), temporarily suspending Community Warehouse's services. We had to make the unfortunate decision to temporarily lay off 75% of our staff, due to losing earned revenue from the closure and postponing our biggest fundraising event. It was one of the most stressful times Community Warehouse has experienced.

When state officials issued the stay at home order in Oregon, we thought: *"How do you stay at home if you have nothing at home?"* Community Warehouse had to ensure people had the basic essential items to get through the pandemic safely at home.

In less than a week, our remaining team formulated a plan for modified client services: Home2Go kits. These kits included brand-new, essential items for every household, including pots and pans, silverware, a full set of dishes, towels, bedsheets, and an air mattress, designed to give our clients an opportunity to cook their own meals and have a safe place to sleep. These items were packed safely into newly manufactured dressers and shrink-wrapped for portability. Beginning March 30, we offered no-contact pickup and delivery of Home2Go kits for partner agencies and clients.

"There was a time when I was a housesitting (read: homeless) single mom who would have broken into tears to have been offered this dresser kit. They make my heart happy- as does your continued efforts." - Donor

Once the Home2Go program was operational, our next goal was to bring staff back to work. Week by week in April, we brought program staff back to support the Home2Go program. By mid-May, all our staff were back in some capacity, working from home or in the Warehouse. We utilized the time we were closed to the public to improve our Warehouses: painting a mural in our Family Welcome Room, installing pallet racks for mattress storage, creating sanitation stations, and more. We provided support and advice to other furniture banks across the country on how to respond to the pandemic and continue safely providing services.

In June, Community Warehouse began accepting a limited list of donations from the public. We are now providing much more than Home2Go kits and continue to safely expand our services. Clients face additional barriers to receiving furniture during the

COVID-19 pandemic, and our top priority is to ensure safe and equitable access to furniture bank services.

Watch our COVID-19 Response video: www.youtube.com/watch?v=fMS3YdLsrpc

Visit our website to stay updated: communitywarehouse.org

