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#### Submission information

Form: [Outside Agency Funding Request Form](#) [1]  
Submitted by Visitor (not verified)  
Thu, 08/20/2020 - 3:43pm  
96.89.97.9

#### Agency Contact Information

**Agency Name**

Domestic Violence Resource Center (DVRC)

**Address**

PO Box 494

**City**

Hillsboro

**State**

Oregon

**Zip Code**

97123

**Contact Name**

Megan Bradley

**Contact Telephone Number**

5036405352

**Contact Email Address**

meganb@dvrc-or.org

#### Agency Request Information

**Request**

\$5,000

**What is the Request for?**

The Domestic Violence Resource Center is requesting these funds to support online services offered to domestic violence victims. In the face of the global Coronavirus Pandemic, domestic violence incidents have risen. This rise in numbers can be attributed to a variety of issues including reduced access to necessary services. DVRC has worked hard to maintain our reach in the community during this unprecedented time, but due to safety concerns, we have had to come up with new ways to ensure that survivors are still able to receive the help and care that they deserve while remaining healthy and safe.

In March of 2020, DVRC began using the Zoom platform to conduct services through our

Community Advocacy Program and Counseling Services Program. These two programs are responsible for providing supportive services to over 2,000 survivors every year. Acquiring the use of this platform has allowed us to connect with survivors in their own homes and continue providing the life-saving services we have offered for 45 years. We are proud to offer this new avenue of support to survivors, but the cost is unexpected to our current budget. The use of the HIPAA Compliant Zoom platform costs \$685 per month, which will total \$8,220 per year. Due to the uncertainty of this pandemic and to provide more access to survivors, we plan to offer online services indefinitely.

**Describe the Agency's Mission**

The mission of the Domestic Violence Resource Center is to educate, support, and empower survivors, and their children, who are affected by intimate partner violence by offering counseling, advocacy, shelter services and community outreach. All services provided by DVRC are confidential and offered free of charge.

**What Group of Citizens in Tualatin Does Your Organization Target?**

DVRC is the largest and most comprehensive domestic violence organization in Washington County. We provide services to adults and children who have experienced domestic violence regardless of gender identification and/or sexual orientation. To ensure that all people have access to the services and resources we provide, we offer them free of charge. To meet the needs of our community, all services are offered in English, Spanish, Hindi, Punjabi, and Bengali.

**What Types of Services will be Provided in the Funding Request Year?**

The Domestic Violence Resource Center will continue to offer wrap-around services to our clients.

DVRC's Community Advocacy Program provides free advocacy services to those seeking them. Advocacy services include filing protective orders, court accompaniment for protective order related hearings, safety planning, crisis intervention and case management, resource referrals, application assistance with the Address Confidentiality Program, and more. Currently, advocacy services are provided remotely through the Zoom platform, by e-mail, and over the phone. Once COVID-19 is under control, services will also resume at DVRC's Beaverton office, as well as the Washington County Courthouse in Hillsboro, and DHS offices in Beaverton, Hillsboro, and Tigard.

DVRC's Counseling Services Program provides free counseling to adults and children (ages 5+). Adult services include individual counseling, 24-week domestic violence support groups, crisis intervention, safety planning, and resource referrals. Child/youth services include individual counseling, art/play/sand therapy, parent/child counseling, 12-week "Coping with Conflict" groups for adolescents, 12-week "Teen Healthy Relationships" groups, safety planning, and resources referrals. Licensed staff and master's level interns currently provide counseling services remotely through the Zoom platform and by phone. When it is safe to do so, services will also resume at DVRC's Beaverton office.

DVRC's Housing Services Program provides free shelter to those in need. Monika's House provides safe and confidential emergency shelter to survivors fleeing imminent physical danger. Monika's House is also home to Monika's Pets, one of only five shelters in Oregon to provide a space for pets to follow their owners into safety. Mary Mac House provides transitional housing for survivors of domestic violence for up to one year. Sojourner's House provides permanent independent housing for survivors of domestic violence. All three sub-programs have access to the services provided by DVRC's Housing Services Program. Those services include individual and group domestic violence support, parenting groups and support, children's groups and support, safety planning, resource referrals, advocacy and case management, housing and

employment support, financial planning, and more.

DVRC also operates a 24-hour, 7 days a week, 365 days a year crisis line. DVRC's crisis line is run out of Monika's House shelter and connects those in need with resources and services.

In addition to these services, DVRC provides community education and training to other agencies, schools, and businesses.

### **How Many Tualatin Residents will be Served?**

In 2019, Tualatin Residents made up 4% of our total client base. This percentage is based on the number of survivors who disclosed their address to DVRC. We do not require survivors to disclose this information when receiving services.

### **What Percentage of Your Program is Dedicated to Service in Tualatin?**

DVRC is dedicated to serving all survivors of domestic violence in Washington County and surrounding areas, which includes Tualatin. In the last year, DVRC has worked hard to provide services to the far reaches of the county and give access to safety to those who have not previously had it. This effort has resulted in an increase in numbers of Tualatin Residents seeking DVRC services from previous years. We expect that the number of Tualatin Residents served by our programs will remain around 4% of our total clientele.

### **If You are Requesting Funds from Tualatin and Other Governments in Oregon, Please List Them Here**

N/A

## Agency Organizational / Financial Information

### **Please Submit Your Budget Information**

[20-21\\_dvrc\\_budget\\_summary.pdf](#) [2]

### **Please Submit Your Board Information**

[boardlistdvrc20.pdf](#) [3]

### **Please Submit a Copy of Your 501(c)3 cert.**

[501c3\\_designation.pdf](#) [4]

### **Other Attachments**

**Source URL:** <https://www.tualatinoregon.gov/node/13520/submission/50861>

### **Links**

[1] <https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form>

[2] [https://www.tualatinoregon.gov/system/files/webform/20-21\\_dvrc\\_budget\\_summary.pdf](https://www.tualatinoregon.gov/system/files/webform/20-21_dvrc_budget_summary.pdf)

[3] <https://www.tualatinoregon.gov/system/files/webform/boardlistdvrc20.pdf>

[4] [https://www.tualatinoregon.gov/system/files/webform/501c3\\_designation.pdf](https://www.tualatinoregon.gov/system/files/webform/501c3_designation.pdf)

<b>Domestic Violence Resource Center</b>	
<b>2020-2021 Budget - Agency APPROVED</b>	
<b>Income</b>	
Total 41000 · Fundraising Income	15,000
Total 43400 · Direct Public Support	63,910
Total 44800 · Indirect Public Support	1,000
Total 45000 · Foundation Grants	25,000
Total 46000 · Federal Grants	849,258
Total 46200 · State Grants	796,109
Total 46400 · County Grants	576,057
Total 46600 · City Grants	5,000
<b>Total Income</b>	<b>2,331,334</b>

<b>Domestic Violence Resource Center</b>		
<b>2020-2021 Budget - Agency APPROVED</b>		
<b>Expense</b>		
61000 · Personnel Costs		
<b>61010 · Salaries</b>		<b>1,287,927</b>
61030 · Employee Benefits		265,179
61040 · Payroll Tax Expense		151,636
<b>Total 61000 · Personnel Costs</b>		<b>1,704,742</b>
62115 · Advertising		500
62110 · Audit		15,000
62117 · Automobile Expenses		6,500
62120 · Bank Fees		500
62170 · Client Assist - Housing		158,339
62171 · Client Assist - JRI Flex Funds		34,936
62173 · Client Assistance - Legal		5,000
62160 · Computers & Software		5,000
62250 · Conference, Meetings, Training		16,200
62100 · Contract Services		32,000
62260 · Dues and Subscriptions		4,000
62280 · Equipment Rental		21,700
62330 · Fundraising Expense		10,000
62180 · Gifts and Awards		4,800
62230 · Insurance		26,200
62400 · Interest Expense		-
62130 · Legal & Accounting Fees		-
62270 · Licensure		700
62320 · Occupancy		51,000
62140 · Payroll Service		5,625
62200 · Postage & Delivery		1,500
62300 · Printing & Promotional Material		5,450
62240 · Repair and Maint		55,727
62290 · Small Equipment & Furniture		7,500
62150 · Supplies		17,050
62190 · Telecommunications		17,600
62310 · Travel/Mileage		6,200
62210 · Utilities		21,000
<b>Total Expense</b>		<b>2,234,769</b>
<b>Net Ordinary Income</b>		<b>96,565</b>
Other Income/Expense		
Other Income		
50001 · In-Kind Revenue		20,772
50005 · Interest Income		650
50000 · Other Income - Other		2,000
Other Income		23,422
Other Expense		
Total Other Expense		20,772
Net Other Income		2,650
<b>Net Income</b>		<b>99,215</b>

# Domestic Violence Resource Center 2019/20 Board of Directors

Updated 2/24/20

<b>Last Name Term Expires</b>	<b>First Name &amp; Middle Initial</b>	<b>Address</b>	<b>Job Title, Employer Name &amp; Address</b>	<b>Phone 1</b>	<b>Phone 2</b>	<b>Fax/E-mail</b>	<b>Position on Board  Length of time on Board</b>
Choudhary 2020	Jyoti	5800 NW 205 <sup>th</sup> Ter. Portland, OR 97229	HR Manager, Intel	503-708- 0643		<a href="mailto:Jyoti.choudhary@intel.com">Jyoti.choudhary@intel.com</a>	<b>Chair</b> Finance Committee 3 years
Crabtree 2021	Tobi	12930 SW Laurmont Drive, Tigard, OR 97223 (temporary)	Consultant	310-989- 8267		<a href="mailto:t.crab08@gmail.com">t.crab08@gmail.com</a>	Member 2 years
Eddy 2021	Ashley	18953 Pilkington Rd Lake Oswego, Or 97035	Community Volunteer	503-887- 1495		<a href="mailto:akwisniewski@gmail.com">akwisniewski@gmail.com</a>	Member 2 years
Gupte 2021	Manjusha	12673 NW Forest Spring Ln Portland, OR 97229	Professor, Portland State University PO Box 751 Portland, OR 97207	503-725- 9290		<a href="mailto:magupte@gmail.com">magupte@gmail.com</a>	<b>Vice Chair</b> 2 years
Hough 2022	Nikki	5370 SW Hall Ct Beaverton, OR 97005	Lawyer, Hough Law PO Box 2014 Beaverton, OR 97005	503-334- 7016	503-208- 6610	<a href="mailto:nicole@houghlawfirm.com">nicole@houghlawfirm.com</a>	<b>Treasurer</b> Finance Committee, Chair 4 years
Khare 2022	Milind	16681 NW Paddington Dr Beaverton, OR 97006	Intel	503-614- 9657		<a href="mailto:milind@mkhare.com">milind@mkhare.com</a>	Member 1 year
Munson 2020	Paul	4670 NW Kahneeta Dr Portland, OR 97229	LoanStar 9020 SW Washington Square Rd Ste 350 Portland, OR 97223	503-806- 2998		<a href="mailto:pmunson@mtgtps.com">pmunson@mtgtps.com</a>	Member 3 years
Musial 2022	Melanie	1535 SW Clay St. Unit 208 Portland, OR 97201	District Attorney, WaCo 150 N. First Ave Suite 300 MS 40 Hillsboro, OR 97123	414-628- 3379	503-846- 3014	<a href="mailto:melaniemusial@gmail.com">melaniemusial@gmail.com</a>	<b>Secretary</b> 4 years
Ugarte 2021	Juan	3560 E. Main St. Hillsboro, OR 97123	Virginia Garcia Memorial Health Center PO Box 6149 Aloha, OR 97007	503-956- 7579		<a href="mailto:juani.ugarte@yahoo.com">juani.ugarte@yahoo.com</a> (primary) <a href="mailto:jugarte@vgmhc.org">jugarte@vgmhc.org</a>	Member 2 years

**Internal Revenue Service**

**Department of the Treasury**

**P. O. Box 2508  
Cincinnati, OH 45201**

**Date:** December 27, 2001

Domestic Violence Resource Center, Inc  
P.O. Box 494  
Hillsboro, OR 97123-0494

**Person to Contact:**  
Ms. Smith #31-07262  
Customer Service Representative  
**Toll Free Telephone Number:**  
8:00 a.m. to 9:30 p.m. EST  
877-829-5500  
**Fax Number:**  
513-263-3756  
**Federal Identification Number:**  
93-0665804

Dear Sir or Madam:

This is in response to the Amendment to your organization's Articles of Incorporation, filed with the state on March 01, 2001. We have updated our records to reflect the name change as indicated above.

Our records indicate that a determination letter issued in October 1977 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Domestic Violence Resource Center, Inc  
93-0665804

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE  
Customer Account Services