



CITY OF TUALATIN
APPLICATION TO REQUEST A PROCLAMATION
18880 SW MARTINAZZI AVE • TUALATIN, OR 97062
PHONE 503.691.3011

Requests for City Proclamations should be submitted four weeks prior to the requested Council Meeting date. The City Council meets the 2nd and 4th Monday of each month unless otherwise noted. For specific meeting dates, please visit the City of Tualatin website at www.tualatinoregon.gov.

Topic & Purpose of Proclamation:

Small Business Saturday, November 30; help illuminate the importance of supporting small, independently owned businesses, bringing consumers and local entrepreneurs closer together. Falling between Black Friday and Cyber Monday, it is a day dedicated to supporting the diverse range of local businesses that help create jobs, boost the economy, and keep communities thriving across the country.

Individual, Agency, or Organization Sponsoring the Proclamation:

Tualatin Chamber of Commerce _____

Local Resident Attending Council Meeting to Receive Proclamation:

Linda Moholt, Chamber CEO _____
 Name Phone

Note: There is a limit of two proclamations per City Council meeting and selection is made in the order requests are received. Please indicate an alternative meeting date for the event the preferred date is unavailable. While the City does its best to recognize citizen needs, we retain the right to decide if the proclamation will be issued or not.

Preferred City Council Meeting Date Requested: November 12, 2019 _____

Alternate City Council Meeting Date: _____

Requested By: Linda Moholt _____
 Name Phone

linda@tualatinchamber.com _____ Email Address

Please attach a draft copy of your one page proclamation to this application or check the box if the proclamation will be the same as the previous year. Wording will be the same as the previous year.

Return the completed form to: City of Tualatin, Attn: Deputy City Recorder, 18880 SW Martinazzi Ave, Tualatin OR, 97062 or via email to nmorris@ci.tualatin.or.us.

For Official Use Only:

Date Request Received _____
Approved _____ Not Approved _____ Applicant Notified _____
Date Proclaimed _____