



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

March 3, 2026

Present: Rachel Elliot, Melissa Lawrence, Emy Loanzon, Dana Paulino, Ashley Payne, DeAnn Welker

Absent:

Public:

Staff: Jerianne Thompson, Library Director
David Abbey, Access Services Manager

A. CALL TO ORDER

Ashley Payne called the meeting to order at 6:02 PM.

B. APPROVAL OF MINUTES

Dana Paulino moved to accept the February 2026 meeting minutes as written; Rachel Elliot seconded. The motion passed unanimously.

C. COMMUNICATIONS

1. Chair: None.

2. Staff: Jerianne Thompson reported the Library will soon recruit for a part-time Public Services Assistant and a full-time Library Assistant. She shared information about a new animated video illustrating the Ice Age Floods, published by the National Parks Service, and about upcoming programs. Tigard Public Library's closure led to a marked increase in visits and checkouts in February over the prior year, compared to the increases seen in January and December. Visits were up by 50 percent and in-person checkouts were up 40 percent. Thompson shared recent usage statistics and comment cards.

3. Teen Library Committee: Thompson said the committee is helping with Spring Break programs, including a Party Game Night for teens.

4. Public: None.

D. NEW BUSINESS

1. Library Service Area: Account Services: David Abbey reviewed the work of the Access Services team in support of Account Services, including helping with library cards, checkouts and returns, and holds. He noted the increase in

items requested to fill holds -- when a patron has requested a specific item -- since Tigard Library's temporary closure.

2. Organizational Assessment Update: This item was tabled.

E. OLD BUSINESS

1. WCCLS Funding & Governance Evaluation: Thompson reviewed the budget timelines for the City of Tualatin and Washington County. Washington County Cooperative Library Services has provided preliminary funding information for the fiscal year 2026-27 budget; subject to the Washington County Board of Commissioners' approval, libraries are projected to receive the funding amounts determined during Fall 2025 through the Funding & Governance process. Library partners have been reviewing draft language for the new intergovernmental agreements with Washington County, which are expected to be available for our stakeholders to review in April.

2. Annual Report: Committee members reviewed the updated committee's Annual Report to City Council and presentation slidedeck, making revisions to the second recommendation statement. Committee members agreed by consensus with the final changes. Ashley Payne and Melissa Lawrence will present to City Council on March 23.

F. FUTURE AGENDA ITEMS

1. Library Service Areas: Volunteers & Community Engagement
2. Strategic Planning: Mission & Vision
3. Artificial Intelligence in Public Libraries

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. Members: Rachel Elliot shared that the Friends of Tualatin Library are looking for volunteers, including a new president.

H. ADJOURNMENT

The meeting was adjourned at 8:02 PM.

by Jerianne Thompson, Recording Secretary