



# CITY OF TUALATIN

## Staff Report

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Nicole Morris, Deputy City Recorder

**DATE:** September 9, 2024

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**SUBJECT:**  
Allocation of Funds to Outside Agencies for FY 2024/25

**EXECUTIVE SUMMARY:**

The Outside Agency Grant Program provides financial support to charitable non-profit agencies that align with the City Council’s 2030 Vision.

The grant application process was initiated on July 15, 2024. Invitations were sent via email to all organizations that received funding in FY 2023/24, as well as to those that expressed interest in participating this year. Additionally, information regarding the application process was made available on the City’s website and social media platforms. The deadline for application submissions was Friday, August 30, 2024.

This year, the City received 18 applications, with the total requested funding amounting to \$89,500. Applications were received from:

	Request	Valid 501C3	Past Funding Questionnaire
Borland Free Clinic	\$ 5,000	Y	Y
Community Partners for Affordable Housing	\$ 2,000	Y	N/A
Community Warehouse	\$ 4,000	Y	Y
Domestic Violence Resource Center	\$ 5,000	Y	Y
Family Justice Center of Washington County	\$ 5,000	Y	Y
Family Promise of Tualatin Valley	\$ 7,500	Y	Y
Good Neighbor Center	\$ 7,500	Y	N/A
Love INC- Tigard, Tualatin, and Sherwood	\$ 5,000	Y	Y
Meals on Wheels People	\$ 5,000	Y	Y
MITCH Charter School	\$ 3,000	Y	N/A
Pili Group	\$ 7,000	Y	N/A
Sexual Assault Resource Center	\$ 5,000	Y	Y
SMART Reading	\$ 5,000	Y	N/A
The Foundation for Tigard Tualatin Schools	\$ 5,000	Y	Y
Tigard-Tualatin Family Resource Center	\$ 5,000	Y	Y
Tualatin Food Pantry	\$ 5,000	Y	Y

Tualatin High School Athletic Booster Club	\$ 5,000	Y	N/A
Tualatin Riverkeepers	\$ 5,000	Y	N/A

Several changes were implemented last year to improve the grant process, including the addition of a final spending questionnaire for grant recipients and the opportunity for agencies to highlight their programs during the Council meetings.

**OUTCOMES OF DECISION:**

Following the resolution grant awardees will be notified of their awards. The next steps will include executing the grant agreements and issuing grant funds. Additionally, this year, grant partners will again be offered the opportunity to share their work and outcomes at a future Council meeting.

**FINANCIAL IMPLICATIONS**

For FY 2024/25, \$50,000 has been allocated for grants in the General Fund.

**ATTACHMENTS:**

- Past Years Request/Disbursements
- Applications